

REDWOODS COMMUNITY COLLEGE DISTRICT

Meeting of the Program Review Committee

Friday, September 19, 2008, 9:00 a.m.

Minutes

Present: Keith Snow-Flamer, Dave Bazard, Melissa Green, Mike Richards, Hillary Reed, Bill Honsal, Toby Green (by phone), Ruth Rhodes (by phone), Dave Banducci, Vinnie Peloso, Roxanne Metz

Items

- The minutes from the September 19 meeting were approved with corrections.
- The summary sheets were revised for both the instructional and administration/student services areas.
- The format for the October 3 presentations was discussed. Each author/presenter will be given 3-4 minutes to present an overview of the program reviews.
- Keith will send a copy of the PRC/CPC calendar to “all” for information. Notes will be sent to division chairs and program directors reminding them of program review due dates.
- Roxanne agreed to add Ruth Rhodes and Vinnie Peloso to the PRC@redwoods.edu address.