1. **Call to Order:** Present: Erin Wall, Steven Jackson, Angelina Hill, Julie Morrison, Pam Kessler, Harry Pyke, Tracey Thomas, Kristy Carlson, Crislyn Parker-support

2. **Approve Notes:** 9/9/14 BSC Notes Approved as stand

3. **Action Item(s):**
   3.1 **Final Review and approval of BSC fund request form:** Discussion to make a couple language edits and document is approved.
   3.2 **Funding Proposal 2014 Roll-over for Noncredit proposal – Julia Morrison:** this funding request is a roll-over from the 2013-14, and was previously approved by the committee. BSC was in agreement to honor the requests from last year, with the exception of any ongoing licensing type of fees, and personal. A new proposal will need to be submitted for the ACT Workkeys license request for the 2014-15 year.
   3.3 **Funding Proposal: Strengthening Student Success Conference Proposal – David Holper:** One time update for acceleration- approved.
      *This prompted discussion that there is still some confusing in advising about basic skills and articulation. The committee agreed that the counseling advisors meet with English and Math faculty to resolve these issues. It was recommended the advisors share their issues and challenges and Basic Skills members can clarify the needs of the advisors.

4. **Discussion Items**
   4.1 **Review committee charge, focus, and member terms:**
      - IEC has determined committees not directly tied to senate or board policy, determine their own membership. BSC will determine and submit for approval, first to EMC, then to IEC for approval and inclusion in a handbook. See attached revised document.

   4.2 **Revised ESL direction:**
      - There have been issues with scheduling and running ESL courses. There has been a lot of outreach, but not significant participation. Julia Peterson, Pam Kessler, Sheila Hall and Dave met to discuss what kind of support we can offer and are looking at running non-credit labs for ESL students. A suggestion to change the course titles to (for example) English for Bi-lingual will be discussed by Erin with English faculty.
      - Erin met with Deanna Herrera-Thomas about offering noncredit ESL, which would give students what they need, is more supportive and doesn’t take away from regular credit courses. The result is CR will offer two non-credit ESL classes in the spring; one during the day and one in the evening.
      - Future discussions will be on how noncredit articulates into credit courses.

   4.3 **Scheduling updates of basic skills funded activities:** N/A
4.4 Approach for identifying intervention strategies for basic skills students on probation this fall, as identified the SSSP plan:

5. Other/Future Agenda Items
   - Traumatic Brain Injuries-how many? Per Angelina 22 in 2014
   - Julia Peterson: Update on AB86

   Next meeting: Friday, October 17, 2014, 8:30am -10am, SS 104

*Partial request carryover from 2013-14; partial new request. See attachments