College of the Redwoods  
Basic Skills Committee  
February 20, 2015 Meeting  
Agenda

1. Call to Order:

2. Approve 12/5/14 and 2/6/15 Notes:

3. Action Item(s):
   3.1 Approve addition to the Basic Skills Fund request form (Do you require additional funding for this project?)

4. Discussion Items
   4.1 Information from Monthly Basic Skills Coordinators Webinar
   4.2 Basic Skills Funds Budget Review
   4.3 Multiple Measures Update - Angelina

5. Other/Future Agenda Items
   Next meeting: Friday, March 6, 2015 9:00am -10am, SS 104

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1. **Called to Order:** Present: Erin Wall, Pam Kessler, Julia Peterson, Kristen Carlsen, Sheila Hall, Angelina Hill, Tracey Thomas, Harry Pyke, Margaret Campbell, Crislyn Parker-support

2. **Approve 12/5/14 Notes:** send to group for approval.

3. **Action Item(s):**
   - **3.1 Funding Proposal:** Funding Proposal-Margaret Campbell
     - Proposal was revised and expanded to include sharing action plan to share with current and future GS courses faculty. Unanimous approval.

4. **Discussion Items**
   - **4.1 Update on the Monthly Basic Skills Coordinators Webinar:**
     - The January 9th BS webinar covered basic skills data statewide, including where funding dollars will be allocated; discussed acceleration-related problems and solutions, success and retention. Noteworthy, is at an unknown future date, basic skills allotments must be used in one fiscal year. The February 13 meeting agenda includes serving non-credit students, professional development needs of noncredit faculty, partnerships and future plans for noncredit programs, as well as a California Acceleration Project presentation.
   - **4.2 Review preliminary data English 102 success, retention, and progression (attachment):**
     - New student cohort students in ENG 102 had a higher progression than students who progressed to ENG 1A by taking ENG 350 an ENG 150. The same holds true when compared to all students following the same track. Success and retention in English 102 and ENG 350 between spring 2014 and fall 2014 remained relatively consistent.
   - **4.3 Review preliminary data from English Placement Changes (see attached):**
     - The attachments compare English placement between 2013 and 2014, with significant increases in all but READ 260. Comparison data is pulled from the exact time-frame, after cut-scores were changed. Placement into ENG 1A much higher than in ENG 150. Greater enrollments in fall than spring.
     - Ethnic placement breakdown data shows some groups to be low. Some discussion one reason is because many families do not speak English at home, which can affect success. Julia Peterson noted that the ESL classes, while primarily Hispanic, have a large diversity of other ethnic groups.
     - Note of interest: At the CAP conference, statistics showed CR is putting a higher percent of student into 1A (in the top 3 or 4).
   - **4.4 Student Success Summit take-a-ways:**
     - Inspiring. Strong support for GS classes. More faculty are now interested in teaching GS classes, and specifically targeting the growth and fixed mindsets. Consensus that it is important to incorporate growth mindset into basic skills. GS curriculum that already includes growth and fixed mindset built into curriculum were looked at closely.
     - Multiple barriers require multiple solutions.
   - **4.5. Added: Placement and Multiple Measures:**
     - Interpretation of new regulations regarding multiple measures requires skill-based testing measures must be validated through the chancellor’s office. Decision to review the regulations in more detail (Title V) and determine next steps.
5. Other/Future Agenda Items.
   - Other: Meeting time will begin at 9am starting February 20.
   - Future Agenda Items:
     - State Basic Skills Coordinator Webinar Update
     - Basic Skills Budget Review
     - Matt McCann funding request
     - Multiple measures update

Next meeting: Friday, February 20, 2015 9:00 -10am, SS 104
1. **Call to Order:** **Present:** Erin Wall, Pam Kessler, Steve Jackson, Harry Pyke, Kristy Carlsen, Tina Vaughn, Cliff Clendenen, & Cheryl Tucker—guests, Crislyn Parker—support

2. **Approve 11/21/14 Notes:** Approved as revised.

3. **Action Item(s):**

   3.1 **Funding Proposal: Funding Proposal—Margaret Campbell:**
   - This proposal is attached to First Year Experience students. Committee discussion feels this is a good use of funds, but would like the author to provide a more detailed assessment plan.
   - Tentatively approved, pending a more detailed assessment plan.

   3.2 **Funding Proposal: ASC—Cheryl Tucker:**
   - The tutors funded by this proposal are primarily associate faculty recommended by the department, and occasionally students with bachelor degrees who are in teaching credential programs. Students wanting/need tutoring tend to be basic skills students. Tutor funding is $15/hr. to start and $20/hr. for associate faculty and returning tutors. ASC will query Datatel to target strictly basic skills students. Assessment clarification: ASC will review the pass/fail percentage of students who received tutoring, and compare to district numbers. Note: Historical data shows the more hours available to students for tutoring, the greater percent of overall success.
   - Request approved.

4. **Discussion Items**

   4.2 **Approach for Identifying Intervention Strategies for Basic Skills Students on Probation as Identified by the SSSP plan:**
   - Sheila Hall provided data on the number of students currently enrolled in basic skills classes that are on any level of probation. Currently Sheila will request a counselor to contact them.
   - The basic skills committee was asked to suggest ideas for intervention to the SSSP advisory committee, to hopefully prevent students from reaching these levels.
   - Suggestions discussed as follows:
     - Request first level probation students attend a workshop prior to meeting with a counselor. Block second level probation students from registering until meeting with a counselor.
     - First level probation students are contacted by a counselor to discuss issues and attend the workshop. Block second level probation students from enrolling in courses until they meet with a counselor.
     - Block first level probation students at from enrolling in courses until they contact a counselor to assist with scheduling for the next semester, and attend a workshop.
     - Contact on this issue should be personal - via phone.
4.3 Update on AB86-Julia Peterson:
- Relationship to BS: AB 86 funding is targeted for adult education, in areas of math, English, ESL, short term career technical and students with disabilities, but will overlap with basic skills in some areas. The AB 86 Committee has met with K-12 school districts, jails, etc. to discuss what is needed for adult education, where there are gaps and ideas to address the gaps, which include CR noncredit offerings at various sites, after hours, and instructing parents while children are in classes.
- Because AB 86 requirements are broader than basic skills, there will be an overlay of support in areas, which can include basic skills math and English: whatever is considered below high-school level. Some funding can be used to support for classes that do not meet basic skills definitions but are still below transfer level.
- Statewide funding for AB 86 is rumored at around $500 million; final distributions will be announced in May 2015.

5. Other/Future Agenda Items
Next meeting: Friday, February 6, 8:30am -10am, SS 104