BASIC SKILL INITIATIVE REQUEST FOR FUNDS

BSC Mission Statement

Our mission is to improve the retention, persistence, and success of basic skills students.

Funds used from the Basic Skills Initiative should include one or more of the following:

1. Promote the use of effective practices in developmental education for administrative, student services, and instructional programs.
2. Provide professional development regarding effective practices in developmental education.
3. Work with Institutional Research in tracking basic skills students from entry to completion.
4. Assess and evaluate the programs designed to improve student success.

Complete the form on the page below and email the form as an attachment to bsc@redwoods.edu.
BASIC SKILL INITIATIVE REQUEST FOR FUNDS

1. Describe clearly and in detail fund request.
Institutional Research is requesting funds for temporary research support. This is for general research support related to basic skills, as well as specific research of the multiple measures process. The goal is to research exactly how the Accuplacer branching and placement takes place within Accuplacer and Datatel, which is two separate processes, and to inform changes to these rules.

2. Describe how your proposal supports that Basic Skills Mission Statement.
This request will support Basic Skills by providing information to inform decision making. Efforts will support the Basic Skills Committee, as well as faculty and staff across the district as needed. Evaluation of multiple measures should eventually lead to placement such that students can move through basic skills education more successfully.

3. Describe anticipated expenses (attach another page if necessary).

<table>
<thead>
<tr>
<th>Items</th>
<th>Cost:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Temporary staff</td>
<td>$3,360</td>
</tr>
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</table>

Total $3,360

4. Will any of this request require ongoing funding? If yes, please explain.
No

5a. List lead faculty and/or staff involved and/or responsible for the project
Angelina Hill

5b. List faculty and staff involved and/or responsible for the project.
Angelina Hill, Paul Chown

6. Intended Outcomes (include specific, measurable targets):
The Basic Skills Committee will have the information they need to make informed decisions on a timely basis.
Relevant parties will be explained the current multiple measures process so that necessary improvements can be made.

7. Assessment Plan (specify exactly what you will measure and how you will measure it):
The Basic Skills Committee will give increasingly positive ratings (agree/strongly agree) to the self assessment questions related to using data in decision making.
The number of students receiving consistent placement scores via multiple measures will increase.

8. Proposed Timeline (provide timeline details for activities including assessment schedule):
A temporary staff person will be hired in January and will continue during the spring semester. The self-assessment is given to the committee at the end of the spring semester, and will be evaluated over the summer.
Placements will be evaluated for the fall 2014 semester.
9.  Is this included on your most recent Program Review Needs Addendum?
No, this is a new need that has arisen after program review was submitted.

10. Is technology involved in your proposal?  If yes, please explain the response from technology support?
No

11. I understand that if granted, basic skill funds are to be expended in a manner that predominantly benefits basic skills students.  By accepting funding for this project, I agree to provide a written and oral report describing how well intended outcomes were met, the results of the assessment, and how this information can be used in the future.  Projects funded for two semesters will require a mid-year update as well as a report upon completion.  Please note: This is a one-time allotment of funds.  Any future funding is contingent upon the submissions and granting of a new request and availability of funding.

12.  Contact Person: Angelina Hill
13.  Date Submitted: 12/5/2013