1. **Called Meeting to Order:** Present: Erin Wall, Angelina Hill, Kristy Carlsen, Harry Pyke, Valerie Guilmette (by phone), Pam Kessler, Sheila Hall, Stephen Jackson, Julia Peterson (by phone), Julie Raich, Lorraine Pedrotti-notes

2. **Approve Notes:** Meeting notes of December 6, 2013 were approved with the following correction to Item #3, Action Items: Erin will send out another call for proposal after the break.

3. **Update on English Basic Skills**
   3.1 Regarding the future of ENGL 350, it will stay as credit because it was recently revised to include more reading of non-fiction books and less personal experience writing. It was agreed that Julia Peterson could take the old ENGL 350 and transform it into non-credit, since now there’s a bigger gap between READ 260 and the new ENGL 350.
   3.2 A meeting will be held on Feb. 21st 10:15-11:15 in SC107 to discuss the pathway from non-credit to credit English classes.

4. **Update on Math Basic Skills**
   4.1 Non-credit Math Lab pilot this semester Math 205 Supervised Tutoring, in the evening for students who maxed out all Math Lab sections. Still taught by credit instructors during normal Math Lab hours. In the evening non-credit instructors take over. There was concern expressed about who is best suited to teach non-credit courses.
   4.2 Todd Olsen’s Sabbatical-Development of Accelerated Math Curriculum (Path2Stats idea) May apply for a community of practice through CA Acceleration Project. Dave Holper shared English’s application.

5. **Update ESL (credit and non-credit)**
   A discussion was held on how we can track these students and their success. The main goal is updating the placement process for fall semester. There will be a meeting March 5th 2:00-3:30 in CA 100 to discuss the pathway from non-credit to credit ESL/English.

6. **Other:** English and Math Placement
Discussion on including Math and English working together on placement and multiple measures, particularly how our Accuplacer cut scores compare to other colleges.

a. There was not enough time for Angelina to share the placement data she shared at the Gateway to Student Success Summit.

Adjourn.

Next meeting: Friday, February 21, 2014 9am in SS104 starting with the placement data Angelina presented at the Gateway to Student Success Summit.