**BASIC SKILL INITIATIVE REQUEST FOR FUNDS**

**BSC Mission Statement**

Our mission is to improve the retention, persistence, and success of basic skills students.

Funds used from the Basic Skills Initiative should include one or more of the following:

1. Promote the use of effective practices in developmental education for administrative, student services, and instructional programs.

2. Provide professional development regarding effective practices in developmental education.

3. Work with Institutional Research in tracking basic skills students from entry to completion.

4. Assess and evaluate the programs designed to improve student success.

Complete the form on the page below and email the form as an attachment to bsc@redwoods.edu.
BASIC SKILL INITIATIVE REQUEST FOR FUNDS

1. Describe clearly and in detail fund request.
Two people would like to attend the ESL Summit on Acceleration held by Laney College on Nov. 14, 2013 to learn about Acceleration in the context of how to use it in CR's noncredit ESL program.

2. Describe how your proposal supports that Basic Skills Mission Statement.
Acceleration improves completion rates and helps students move on to credit classes sooner by giving them a framework that supports an accelerated learning speed when the student is able to accelerate. Helping CR's basic skills students and especially noncredit ESL students to achieve the learning needed to succeed in credit classes will be likely to increase the retention, persistence and success of these students.

3. Describe anticipated expenses (attach another page if necessary).

<table>
<thead>
<tr>
<th>Items</th>
<th>Cost:</th>
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</thead>
<tbody>
<tr>
<td>Hotel - two people for one night at est. $175 per night in Oakland</td>
<td>350</td>
</tr>
<tr>
<td>Meals - per diem for one day for each person</td>
<td>72</td>
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<tr>
<td>Mileage - two people</td>
<td>650</td>
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<tr>
<td></td>
<td>Total</td>
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4. Will any of this request require ongoing funding? If yes, please explain.
No

5a. List lead faculty and/or staff involved and/or responsible for the project
Faculty: Mike Clark and Director: Julia Peterson

5b. List faculty and staff involved and/or responsible for the project.
see above

6. Intended Outcomes (include specific, measurable targets):
Learn to plan and assess an Accelerated noncredit ESL program for CR.

7. Assessment Plan (specify exactly what you will measure and how you will measure it):
The summit will discuss assessment of accelerated ESL classes. We are intending to learn best practices at the summit.

8. Proposed Timeline (provide timeline details for activities including assessment schedule):
November 14-15, 2013

9. Is this included on your most recent Program Review Needs Addendum?
no

10. Is technology involved in your proposal? If yes, please explain the response from technology support?
no

11. I understand that if granted, basic skill funds are to be expended in a manner that predominantly benefits basic skills students. By accepting funding for this project, I agree to provide a written and oral report describing how well intended outcomes were met, the results of the assessment, and how this information can be used in the future. Projects funded for two semesters will require a mid-year update as well as a report upon completion. Please note:
This is a one-time allotment of funds. Any future funding is contingent upon the submissions and granting of a new request and availability of funding.

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>12. Contact Person:</td>
<td>Julia Peterson</td>
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<tr>
<td>13. Date Submitted:</td>
<td>11/1/2013</td>
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