STANDING OPENING ITEMS:
1. Call Meeting to Order – 3:00 pm

DISCUSSION/ACTION:
2. ACTION REQUIRED: Approve meeting notes of April 30, 2014
3. ACTION REQUIRED: Approve Measure Q bond project rebalancing
4. DISCUSSION: Cost and Savings related to artificial turf on the football field
5. DISCUSSION: Program review resource request rankings, and new life safety issues
6. DISCUSSION: Governor’s May revise
7. DISCUSSION: End of year review and closing the loop report
8. STANDING CLOSING ITEM: Discuss: Plus, Minus, Delta/Closing the loop on this meeting – 4:25

CR BPC website: http://inside.redwoods.edu/BudgetPlanning/
CR Accreditation website: http://www.redwoods.edu/accreditation/

CCC confer is available for those unable to attend in person.

PARTICIPANT DETAILS
> Dial your telephone conference line: (888) 450-4821
> Cell phone users dial: 719-785-4469
> Enter your passcode: 956410
Budget Planning Committee (BPC)  
Wednesday, April 30, 2014  
3:00 p.m.  
SS 104  
Final  
Summary Notes

MEMBERS PRESENT  
Michael Dennis, Tami Engman, Chris Gaines, (phone), Anita Janis (phone) Lee Lindsey, Tami Matsumoto, Crystal Morse, Keith Snow-Flamer and Lorie Walsh.

ALSO PRESENT  
Joe Hash, Dean of Health, Physical Education and Athletics was also present.

CALL TO ORDER  
The meeting was called to order by Michael Dennis

ACTION

APPROVE SUMMARY NOTES  
The summary notes from March 19 and April 2, 2014 were approved with revisions. The final draft will be posted on the BPC website.

MEASURE Q UPDATE  
Vice President Lindsey stated that it will be necessary to do another re-balance of the Measure Q budget. He noted that after meeting with the architects regarding the upgrade of the Athletics Complex it has been determined that the original estimates have ballooned due to a change in seismic strengthening code requirements for Field Act buildings. The result of these changes may be that the PE building will become a state upgrade or building replacement project. Mr. Lindsey stated that LACO and Associates has been hired to come out and look for earthquake faults in the area which will require drilling holes in various locations around the complex. LACO’s findings will determine if the PE building needs to be renovated or replaced. Mr. Lindsey also stated that the athletic field project will remain funded by Measure Q. By moving the PE building to a state project regardless whether it is renovated or replaced will free up bond funds that may be used elsewhere.

He also reported that the Business Office recently completed a review of the bond funds going back to the beginning of the projects. Some discrepancies were found regarding the monthly reports dating back to 2005. It will be necessary for some adjustments to be made to “true up” the monthly reports with the accounting records.

Mr. Lindsey asked Mr. Hash to give a brief overview of requests from the athletics department regarding upgrades to the fields. Mr. Hash stated that the athletics department has been pondering the advantages of having artificial turf on the football field for some time. He noted that there are several advantages to artificial turf including; saving wear and tear on the other fields, being able to play in bad weather and rental to other sports teams could help offset maintenance and future replacement costs. Mr. Hash also stated that there is a high demand in our area for such fields and it would meet a need in the community. He also noted that the rental/use fees would create a revenue stream that could be applied toward the cost of replacement. In closing Mr. Hash stated that the coaches’ preference is to have
artificial turf and if it is decided to stay with grass the level of maintenance on the field will need to be increased to properly care for it.

Michael Dennis asked Mr. Hash if he could provide a list of options regarding the artificial turf with proposed costs and savings. Mr. Lindsey stated that he and Dr. Snow-Flamer would work with Mr. Hash to create such a list.

**PROGRAM REVIEW**

Mr. Lindsey reported that some Measure Q items have been moved off the resource request list and some items were pulled to be funded internally. The remaining projects will need to be ranked regardless of how they are to be funded. He then stated that typically the committee has done two rankings. The committee decided to continue with this process and determined that the draft ranking would need to be submitted to Mr. Lindsey by May 14.

The committee decided it would be necessary to have another meeting to discuss the draft rankings, identify any projects that don’t make sense and prepare for the final ranking. The next meeting will take place on Thursday, May 29 at 3:00 p.m.

**BUDGET**

Mr. Lindsey informed the committee that information coming from the state level continues to be positive and there are no funding cuts anticipated at this time. However, he also noted that there is no expected increase in funding from the state to off-set the inflation factor.

**NEXT MEETING**

Agenda items for the next meeting will include:
- List of proposed costs and savings for artificial turf vs. grass on football field
- Measure Q rebalance
- Closing the loop report
- Draft ranking of resource requests
- Governor’s May revise
- End of the year review “Institutional Effectiveness”

**ADJOURNED**

4:15 p.m.

**SUBMITTED**

lw