• Distance Education/Telepresence: Discussed the status of implementing telepresence and WebX. Mark, Mark and Reno will go through WebX training ASAP. Implementation of telepresence is still unknown but its use is key to enrollment growth and more effective counseling and advising.

• Ranking non-staff Program Review Resource requests: Instruction and Student Development staff will work together to rank facilities, technology, budget and staff development resource requests. The ranking rubric will be used. IC will make sure that resource requests are linked to planning or assessment.

• Professional Development for spring: IC will identify staff development/flex activities for spring semester.

• Spring Schedule: We need to add sections to meet FTES target for Spring. We are having trouble staffing the Anthropology 3 class in KT. Telepresence would certainly help.

• CRDN: Discussed the status of the ceramics equipment in Del Norte. Eureka art faculty will go to CRDN and reallocate needed ceramics equipment to Eureka.

• Area of Emphasis: Discussed AOE and other degrees and certificates and the mechanism to review and determine the efficacy of those degrees. Based on guidance from the Education Pathways Task Force, the program review and 4021 process should be used to review and if necessary sunset degrees and certificates that are no longer needed—especially with ADTs in the curriculum inventory. This will be a future agenda topic.

• GS/GUID 215: Discussed the concept behind the 215 noncredit course. We will work with the Senate Co-Presidents to develop a 215 rollout plan for discussion at the first senate meeting in February.

• Curriculum Committee Update: Deans and Directors were directed to pay closer attention to the COR forms to ensure that the correct forms are used.

• Faculty Assignment Process: This was discussed. Follow-up with Connie and Tiffany is needed.