Dean’s Council  
Monday, August 5, 2013  
Noon – 1:30 pm  
Meeting Notes

Present: Keith Snow-Flamer, Jeff Cummings, Erin Wall, Tracey Thomas, Joe Hash,

1. Organizational Structure

While it made rational sense to move departments around to fit the circumstances, we thought that the college would not accept the change in divisional makeup since it would be different than what we agreed to in May. In keeping with President’s stated commitment to CRFO and the Senate last spring, we will use this year to assess the divisions and see if a change is warranted.

We agreed to move forward with assigning Erin as the associate dean of Humanities, Tracey Thomas, the associate dean for Math, Science and Social Sciences and Joe Hash as associate dean for Health, Physical Education and Athletics. Next steps for CTE is:

- Conduct a wider search for our fourth associate dean immediately with an expected start date sometime in the fall semester; and
- Open negotiations with CRFO to implement a short term functional strategy to guide program review, assessment and associate faculty evaluations efforts until that fourth associate dean is hired. The idea here is to either have small release time or, preferably a stipend, for three CTE faculty members to take the lead in the above functional areas. The three permanent associate deans will be used as resource people for the three functional leaders if they need direction.

2. Fall 2013 Class cancellation

The associate deans will continue to review the fall class schedule with more aggressiveness. Del Norte, Mendocino and KT management will be consulted before final cancellations at those sites.

3. Meetings

The Dean’s Council will meet on a weekly basis (Monday’s at 11am). The Council will decide later when the right time will be to reduce the meeting time to bi-weekly. Jeff will continue to meet with the associate deans for leadership development training—separate from Dean’s Council meetings.