Welcome to CR Online

Course Name:
Section #:
Instructor:

Course delivery: Describe whether or not class meetings are required. For example, “This course is delivered and taught 100% online; there are no classroom meetings.

Student Commitment: Your commitment will require at least as much time as you dedicate to a traditional class. A typical three credit hour class will require about nine hours per week of your time. You will need to carefully read online lectures and textbook chapters, participate in online activities and watch online videos, participate in online discussions, and complete weekly quizzes. Conscientiousness, attention to details, and skills in reading and writing are critical for success.

Computer Skills: Online courses require adequate computer skills. You should be able to navigate the course websites, open and download files, use a word processor with either Microsoft word (.docx) or be able to convert files to rich text format (.rtf) or portable document format (.pdf), and submit files to the class website. It is your responsibility to meet the technological demands of the course.

Computer Requirements: Most computers and internet providers are adequate. I would recommend broadband services from cable, DSL, or satellite providers as there are required multimedia assignments. You need to have reliable access to the internet at least two times a week for 15 weeks. Anticipate problems with your computer and internet access (including power outages) by not waiting until the last minute to submit assignments. It is your responsibility to meet the class deadlines.

Proctored Exams: Inform students whether or not there will be proctored exams. For example “There are no proctored exams for this class” or “There are two proctored exams which must be taken at one of the CR campus sites or by arrangement with the instructor.

Textbook: Required textbook(s) including ISBN and costs (if possible).

Other Materials: List other required materials for the class, if applicable.

Course Availability: The course will be available on CR’s Canvas system beginning _____________. You will not see the class in Blackboard until the first day of class, when it is made available. On or after that date, you must login to Canvas at https://redwoods.instructure.com to enter our “classroom.”

Login instructions for Canvas:
1. Open your web browser and go to https://redwoods.instructure.com
2. Enter your username and password.
    a. Your username is your Web Advisor login.
    b. The initial password for everyone is your 8-digit birthday.
3. Once logged in, you should see a link on the right hand side of the screen for this class. Click the link to enter the course.
**Confirm your presence in the online classroom:** Log in to the website and post to the "Student Introductions" Discussion Board no later than 11:59pm on (DATE) to confirm your presence in the online classroom. Doing so will confirm your enrollment in the course and avoid being dropped as a "no show."

You can and will be dropped from the class if you do not log in and post to the "Student Introductions" Discussion Board inside the online classroom by that date and time. No exceptions will be made. A student from the waiting list will then be added in your place.

**If the class is closed and you would like to add:** If you are on the official waiting list, the CR web registration system automatically adds students from the waiting list to the course. All wait-listed students will be added to the class roster the first day of class. After the first day of class I will not add additional students.

**Additional Information from the Instructor:**

For more information contact: