Agenda

Attendees: Kathy Smith, Joe Hash, Bob Brown, John Johnston, Lynn Thiesen, Angelina Hill, Jeff Cummings, Ahn Fielding, Lee Lindsey, Keith Snow-Flamer, Jose Ramirez, Mark Renner (via teleconference), Paul DeMark, Ryan Emenaker, Erin Wall

1. Accreditation Update – Discussed errors of fact in the visiting team’s evaluation report.

2. Travel Approval and Requests (Proposed BP/AP 7400) – Cabinet reviewed and discussed BP and AP 7400. Kathy stressed the importance of getting travel approved before the travel dates and before submitting an expense reimbursement request. Lee will research whether or not a class B license is required for a 10 passenger van.

3. Use of “All” emails – Angelina reported on the issues surrounding unrestricted access to send emails to “All.” Some of the issues include the server space and that the emails are unfiltered. Mark Renner suggested sending out a survey asking employees what should be sent to “All”, how the “All” email should be used and who should have access to send to “All”.

4. Integrated Planning Update – Kathy announced that the IEC is developing the 2014-15 Annual Plan. Assessment dialog sessions will be held at an institutional level. There will be planning sessions during Flex Days. Faculty and staff will be asked how they contribute to persistence.

5. Strategic Planning for Degrees and Certificates – Kathy reported that planning for degrees and certificates will be data driven. Keith reported that there are three task forces: Education Pathways, Matriculation, and DE Change Proposal. The Education Pathways task force will look at current degrees and certificates and evaluate what the college can sustain. Also the Education Pathways task force will be looking at which ADT’s the college can market the best. The Matriculation task force will be focusing on recruitment, student orientation, and persistence through the first semester. The DE task force will be making sure that the college is meeting the accreditation standards.
6. Optimizing FTES - The goal is to have a high quality institution. Kathy reviewed a handout titled “What is Student Support (Re)defined? Kathy reviewed the six factors that contribute to students’ success: directed, focused, nurtured, engaged, connected, and valued. Expanded Cabinet discussed the possibility of adopting a student(s). There was a discussion of best practices.

7. Committee Description – Draft description was distributed for discussion at the next meeting.