Annotated Agenda

Attendees: Kathy Smith, John Johnston, Tracey Thomas, Lynn Thiesen, Joe Hash, Angelina Hill, Crystal Morse, Tami Engman, Dan Calderwood, Peter Blakemore, Marla Gleave, Mark Winter, Gabe Ostrow, Ron Waters, Keith Snow-Flamer, Ahn Fielding, Erin Wall, Jerred Sheive

1. Purchasing Process – Postponed to next meeting

2. 12 Passenger Vans – Postponed to next meeting

3. Budget Update- Postponed to next meeting

4. Campus Climate-Peter stated that it is not uncommon for Faculty Unions to hire independent CPAs and submit public record requests. Peter stated his intention is to understand how the budget comes together to best represent the faculty membership. Lynn stated that the public records request was perceived as questioning the competency and integrity of staff. Mark stated that faculty are encouraged statewide to learn more about the budget. The public records request was a proactive and constructive way for faculty to learn more about the budget. John stated that as a union representative he is obligated to advocate for the faculty. Kathy stated communication is almost always the problem and communication is almost always the solution.

5. Student Success Summit-Tracey stated that faculty, staff and administrators came together. Tracey stated that there were professional development opportunities in the afternoon. Keith reported that the idea to hold the Summit came from Convocation. The goal was to make a difference in the mindset of the College. Angelina reported that one or two actions from the Summit will end up in the Annual Institutional Plan.
6. Associate Dean Positions-Keith reported that the Associate Deans would have eight job duties some of which include Program Review, Assessment and Accreditation Matrix assignments. The proposal went before the Senate where the idea was well received however there were questions regarding compensation. The Associate Dean Position gives faculty an opportunity for professional growth.

7. Substantive Change Proposal regarding Mendocino Coast Center-Both CR and MLCCD need to do separate substantive change proposals. The proposals need to show that both institutions are meeting the needs of the students, have a teach-out plan, a transition for Fine Woodworking, and how to transfer the territory fiscally. CR is working on another MOU. The substantive change proposal needs to be submitted to the ACCJC in April. The Senate will review the draft MOU on February 20. The goal is to formally transfer the territory in July 2017. A petition needs to be filed with the County Office of Education. The Bond indebtedness needs to be settled. The student demographics need to be assessed and a value needs to be placed on the three Mendocino properties.

8. SEP/Degree Audit Process-Some ideas to increase completions of SEPS are:
   • Contact the student when they have earned 45 units
   • Do full evaluation of all student transcripts coming in
   • District mandate SEP for all students
   • Registration holds if students do not have a SEP
   • Datatel Student Planning Module

9. ACCJC Matrix of Responsibilities-Reviewed items on matrix that relate to Expanded Cabinet. Everything must tie to the mission. There is an emphasis on evaluating the mission.

10. Future Agenda Items

11. Next Meeting – Tuesday, March 10, 2015 – 3:00-5:00 p.m.