Annotated Agenda

Attendees: Kathy Smith, Ron Waters, Carla Spalding, Keith Snow-Flamer, Lee Lindsey, Erin Wall, Lynn Thiesen, Jose Ramirez, Joe Hash, Angelina Hill, Tracey Thomas, Tami Engman, Paul DeMark, Bob Brown, John Johnston, Ryan Emenaker

1. Science Night/College Night – Tracey announced that the Math Faculty are interested in having a Science Night. Tracey will initiate a meeting including Kathy and Paul before the semester is over. Kathy stated that she might be able to provide the Administrative Assistant resources needed to plan the event. There was discussion about changing the name; however, it was concluded that the name “Science Night” has recognition in the community. Science Night has traditionally been held the Friday night before Halloween.

2. 50th Anniversary Celebrations-Paul announced that the 50th Anniversary celebration has been planned for Saturday, October 4 between 4-6 p.m. October 4 is also Homecoming. There will be a large tent, beer, wine, food and entertainment. Tours of the new buildings will be offered.

3. Distribution of Employee Types and Efficiency-Angelina provided 2013 data on community colleges statewide listing their fund balance percentages and staffing levels. Angelina reported that smaller colleges tend to have a higher portion of administrators and classified staff.

4. Student Equity Plan Committee Update- Tracey reviewed the Student Equity Annual Plan Progress Report for 2013-14. The report provides an update on any action identified in 2013-14 Program Review which demonstrate activities for narrowing the achievement gap for underrepresented student populations which were completed during the 2013-14 year. Tracey also presented the Student Equity Annual Plan for 2014-15.
5. Proposed Institution Set Standards and Targets – Angelina reported that the IEC reviewed the trends of the past seven years in order to determine what the standards should be. IEC determined that setting the standards at the seven year minimum would result in attainable standards. The standards can be reevaluated and will be reflected in next year’s scorecard.

6. Student Success Scorecard – Angelina presented the data on completion, persistence, 30 units and remedial progression.

7. Reports due in Fall
   a. Midterm-Due to the ACCJC on October 15. The mid-term is a response to the recommendations from the comprehensive report and the financial report. Cabinet will write the preliminary draft and then seek constituent review.
   b. SSSP-Work on over the summer. Present to Senate on September 5.
   c. SEP-Work on over the summer. Present to Senate on September 5.
   d. DE Substantive Change- Work on over the summer. Present to Senate on September 5.
   e. CRMC Substantive Change-Potential transfer of Mendocino Center to MLCCD. Both CR and MLCCD must submit the report together and concurrently. Both colleges must meet the eligibility requirements.

8. Summer Meetings- Expanded Cabinet agreed to meet over the summer. The dates of the meetings are June 5 and July 10.

9. Future Agenda Items
   • Web Redesign
   • Professionalism
   • VOIP
   • Persistence – Convocation