College of the Redwoods
Expanded Cabinet
October 13, 2014
3:00-5:00 p.m.
Board Room

Attendees: Kathy Smith, Jerred Sheive, Gabe Ostrow, Ahn Fielding, Angelina Hill, Lee Lindsey, Keith Snow-Flamer, Michelle Anderson, Joe Hash, Tracey Thomas, Erin Wall, Lynn Thiesen, Mark Renner, Marla Gleave, Dan Calderwood, Ron Waters, Peter Blakemore

Agenda

1. Open Forum Update
   - Del Norte Open Forum – Lee reported that the District is looking at two options to replace the Del Norte Science lab. One option is to bring in a modular building. The second option is to build a traditional stick building. The project target deadline is Fall 2015. This target is aggressive but doable if all goes smoothly.
   - Old Buildings Open Forum – Lee reported that the Physical Science and Life Science buildings are not good candidates for leasing. Students are not permitted in either building. Lee is proposing demolition for both the Physical Science and Life Science Buildings.

2. MOA with Hoopa Tribe-Kathy announced that the Hoopa MOA has been finalized. The Agreement specifies that the District will provide a Student Services Specialist at KTIS. Kathy reported that KTIS enrollment at its lowest was 93 FTES and at it highest was 140 FTES.

3. ACCJC Matrix of Responsibilities-Angelina reported on planning. She proposed combining the Strategic Plan and the Education Master Plan. There was consensus amongst Expanded Cabinet members that it was a good idea to combined the Strategic Plan and the Education Master Plan.

4. Giving Guide-Expanded Cabinet reviewed the brochure which outlines $50.00 donation opportunities. Mark recommended having a tiered donation structure. Lee suggested making it easier “to close the deal.” He provided examples such as a
way to make a payment on the brochure such as including a place for the donor’s name and credit card information or a self sealing envelope in order to enclose a check. Lynn commented that the Veterans’ Resource Center would like to be included in the donation options. Joe suggested giving the actual cost of the item listed on the brochure for donations because often times donor’s will contribute more knowing the full cost. Last, it was suggested that there be a place on the website for donations.

5. ADT Update-Kathy reported that currently the District is at 77% of its goal. Cabinet discussed how many ADTs are manageable. ADTs go through the Program Review evaluation process. Representatives from CR are meeting with HSU representatives to discuss ADTs on October 22.

6. Redistricting-Kathy announced that legal counsel at the Chancellor’s Office is stating that the redistricting plans need to go to the voters in an election. However, there is an alternative which involves taking the redistricting plans to the County Offices of Education in Humboldt, Del Norte, Trinity and Mendocino Counties.

7. Presidential Search-Ahn announced that there is a public announcement asking for interested community members to serve on the Presidential search committee. The Board will be given a slate of names of which they will appoint three community members; one from each county in the District. John emphasized the importance of the role that the community members have on the committee. Kathy stated that anyone can be encouraged to complete an application. The three trustees serving on the Presidential search committee are Trustees Dorn (Chair), Emad and Ross.

8. Science Night – Friday, October 24, 2014 from 5:00 p.m. to 9:00 p.m. Tracey handed out flyers.

9. Future Agenda Items
   - Student Success Summit
   - Persistence

10. Next Meeting – Monday, November 24, 2014 – 3:00-5:00 p.m.