Function: The purpose of the Institutional Effectiveness Committee (IEC) is to provide oversight, coordination, analysis and reporting on the effectiveness of the college. Serving as a neutral clearinghouse for program review and planning information, this committee will use the mission and goals of the college as the lens for evaluating program reviews and college plans.

In general, the committee will be charged with producing assessment reports, with or without recommendations, both as feedback to program review and planning groups and to inform the decision-making of governance groups at the college. To further this end, the Institutional Effectiveness Committee will:

- review strategic priorities
- assist in establishing and/or revising indicators of institutional effectiveness
- use data and research to assess effectiveness of programs and plans
- produce and disseminate data-informed assessment reports to college governance partners

Specific Goals: The Institutional Effectiveness Committee will determine specific goals/objectives once it is formed.

Membership: The committee will be comprised of the Director of Institutional Research (committee chair), 3 additional core members and 3 supporting members.

Core membership is open to any employee of the district expressing an interest in serving and possessing the expertise and ability to:

- focus on the college as a whole with emphasis on student learning
- communicate clearly and constructively – in feedback to program review and planning groups and in reports of effectiveness for decision-making groups)
- remain neutral, not using the IEC to advance political or individual agendas
- access and use publicly-available data to inform reports
- critically read, thoughtfully reflect and constructively suggest improvements for institutional effectiveness

Core members will be appointed by the President in consultation with Senate Copresidents.

Supporting members, 1 student, 1 classified staff and 1 faculty, will be appointed by respective stakeholder groups. Appointing authorities will consider committee appointments that contribute to a balanced representation of the institution as a whole.

Terms of all members except the committee chair shall be no less than two and no more than four years expiring June 30th.
The committee shall consist of, but is not limited to, the following members:

The Director of Institutional Research, serving as Chair of the Committee.

1. Three core members (interested in and able to produce the bulk of the committee’s reports) appointed by the President in consultation with Senate Copresidents.
   2. 
   3. 
   4. 

Supporting members (expected to attend meetings and contribute to reports, but requiring less of a time commitment than core members):

   One student member appointed by Associated Students of College of the Redwoods (ASCR).
   5. 

   One Classified Staff member appointed by California Schools Employee Association (CSEA).
   6. 

   One faculty member appointed by the Academic Senate.
   7. 

The committee may form sub-committees which are responsible to and report to the committee but whose members are not required to be part of the committee.

Other members may be added as necessary to reflect a balance of stakeholder interests and expertise.