1. **Call Meeting to Order:** Present: Angelina Hill, Paul Chown, Dan Calderwood, Keith Snow-flamer, Kathy Smith, Tom Henry

2. **Update on Inside.Redwoods.edu:**
   - The Planning Committee chairs met, reviewed the website and agreed to organize inside.redwoods homepage by committee types. The Senate Co-chairs agreed to include Academic Senate committees on inside.redwoods. Process web pages are separated from committee pages.
   - Education Master and Strategic Planning committees are Ad Hoc and a subcommittee of the IEC.
   - Sabbatical will be added to “other committees”.
   - Agreement to add a link for EEO and Retired Committees under “other committees.”
   - Student Equity Committee will be added to “planning committees.”

3. **Discussion Items**
   2.1 Develop 2014-15 Annual Plan:
   - The IEC reviewed both the 2012-13 and 2013-14 annual plans, checked the progress and moved uncompleted items from matching goals into the 2014-15 draft plan. As the committee continues to draft the 2014-15 plan, they will look at the objectives as well.
   - Recommended that Keith take Student Equity action items to the Student Equity committee.
   - Discussion the AP 4021 process meets SP1.2. in the 2013-14 plan.
   - Discussion to always carry over goals that are not completed.
   - Discussion on how to best document broad goals that are ongoing (e.g. professional development SP1.6.)
   - Discussion on the best way for eligible students to know they are eligible and request a certificate. One suggestion to do so through classes and instructors, and the office of instruction could submit a reminder to faculty to do this. Research whether this would be a faculty duty that is not in contract.
   - Discussion to go back and add completion dates to status of previous annual plans.
   - Note regarding Goal 2: Adult Education is moving from K-12 to community colleges, and some will link to credit courses through pathways. Some adult ed classes will be credit and non-credit. State mandated AB 8086 is allowing two years to plan for this. In discussing possible locations, the question arose whether the Non-Field Act (ability to use the old buildings) would apply to adult education enrollees.
   - The Chancellor’s office has a spreadsheet of ADT degrees and IEC can see where we line up. Details are in CID.

4. **Summary of Meeting with Planning Committee Chairs**
   - Discussion about current timeline, especially the current program review timeline, and a clarification of what planning involves and how it works: Institutional plans come before program review; program review planning is tied to the annual plan as well as institutional plans.
   - Discussion and agreement on web site changes (see above).

5. **Other Discussion/Future Agenda Items:**

   **Adjourned**

*Presenter 1875137*