1. Call Meeting to Order

2. Review 11/12/14 Notes

3. Action Items

4. Discussion Items
   4.1 Review the Integrated Planning Annual Timeline
   4.2 Planning the Institutional Effectiveness Summit
   4.3 2015-16 Annual Plan draft - continued
   4.4 ACCJC Matrix Discussion – continued

5. Other/Future Agenda Items:

Next Meeting: Wednesday, February 25, 2015

Adjourn

PARTICIPANT DETAILS

Dial your telephone conference line: 1-719-785-4469*
*Toll free number available: 1-888-450-4821

Participant Passcode: 281151
1. Meeting Called to Order: Present: Angelina Hill, Paul Chown, Julia Peterson, Dan Calderwood, Tom Zagoria, Tami Matsumoto, Crislyn Parker-support

2. Review 10/22/14 Notes: Approved as corrected.

3. Action Items

4. Discussion Items

4.1 Planning Committee Membership – continued (attachment):
   - Angelina revised the list discussed at the October 22nd meeting, sent to committee chairs and is awaiting committee responses. PRC, Assessment, and DE will vet the revisions through their committees. Discussed and agreed that for now, one person serving in two positions is ok as long as they remain aware of their dual roles of representation and act accordingly.
   - Agreed the TPC should have both the Director of Facilities and IT Manager and the Director of Institutional Effectiveness on the committee.
   - Basic Skills Committee has faculty membership from which the co-chair is selected. Agreed there should there a faculty representative from Information Sciences.
   - Other changes were discussed; Angelina will revise and submit to the committee chairs. Committee representation will be put into a consistent format with updated position titles when all vetting is completed.

4.2 Initial discussion: Revising/combining the Strategic & Education Master Plans
   - Moved to a future meeting

4.3 Developing 2015-16 Annual Plan:
   - The committee began reviewing the Strategic and Ed Master Plan goals and objectives to determine what may need inclusion in the next two year’s annual plans; then began review of the 2014-15 annual plan. Dan Calderwood noted that the student success planning committee would like to incorporate outcomes into the Strategic and Education Master Plans and annual plan.
   - Some goals and objectives will be carried forward. We need assessment for students taking online courses. Discussion to implementation this goal will be a future agenda item.
   - Based on this discussion, Angelina will bring a draft 2015-16 plan to the next meeting.

4.4 ACCJC Matrix Discussion – continued:
   - Moved to an agenda item at a future meeting

5. Other/Future Agenda Items:
   - Per discussion from the 10/22 notes, Tina Wahlund will check to see the role of CSEA in committee appointments.

Adjourned