Mission/Vision/Values
Strategic Plan
Education Master Plan
Other Institutional Plans e.g. Facilities, Technology, Enrollment Management

Annual Institutional Plan

Program Plans ► Implement Plans ► Evaluate Planning Indicators ► Asses Learning Outcomes

PLANNING ► ASSESSMENT ► PROGRAM REVIEW ► BUDGETING ► EVALUATION = INSTITUTIONAL EFFECTIVENESS

**Dialogue is important at all stages**

Institutional Effectiveness Report ► Budgeting ► Prioritization of Resource Requests ► Resource Requests

Program Review

INTEGRATED PLANNING Quick Guide
Planning

All planning at the college is guided by the college’s mission, vision, and values, followed by the strategic plan and the education master plan.

**Strategic Plan** – This is the highest-level planning document, it spells out the overall strategy for the institution. This plan identifies broad goals and measurable objectives for the College. This plan is updated every 5 years.

**Education Master Plan** – This document is informed by and supports the Strategic Plan. This plan identifies measurable goals and objectives for educational programs and service areas. This plan is updated every 5 years.

**Other Plans** – Other institutional plans include the technology plan, the facilities plan, the distance education plan, the enrollment management plan, the student equity plan, etc. These plans are updated every 3 years.

**The Annual Institutional Plan** – Each year, the College creates a high-level Annual Plan comprised of particular pieces of the Strategic Plan and the Education Master Plan that will be completed in the current academic year. It may also include elements from other plans as appropriate.

**Program Plans** – Every program, discipline, and area of the college has a plan. A program plan may be related to an instructional area, a student services area, or an administrative area. These plans respond to assessment results, are aligned with broader institutional plans, and are updated annually.

Program Review

The Program Review process includes the following five components:

- Evaluation of trend, student success, and student equity data
- Summary and analysis of assessment results
- Updates and progress reports related to goals from the previous year
- Action plans and goals for the subsequent year
- Resource requests

Budgeting

Resource requests are prioritized and budgeted based upon SLO assessment results and institutional plans. Planning-related resource requests will be routed to the appropriate functional committee for ranking and prioritization, and operational requests will be routed to appropriate administrators for possible inclusion into annual operational budgets. The President, with recommendations from Cabinet, makes final budget decisions.

Institutional Effectiveness

The Institutional Effectiveness Committee (IEC) issues an annual institutional effectiveness report to the college community regarding program review, planning, and the assessment of student learning. As part of the IEC’s commitment to continuous quality improvement, the report evaluates progress on the college’s plans, the integrated planning process, and institutional dialogue.