Projections of Employment by Industry and Occupation

College of the Redwoods Step-by-Step Access Guide

This guide provides information about, and step-by-step instructions for, accessing information from the California Employment Development Department’s Labor Market Info website. Users can access reports by industry and occupation for the North Coast region. This includes information about the number of new and replacement positions expected in a given industry or occupation during a 10-year time frame. Also included is information on occupational wages, education requirements, and a list of training providers for specific occupations.

Additional Labor Market Information and reports from North Coast Prosperity! and the Humboldt Workforce Investment Board can be accessed through CR’s internal website at: http://inside.redwoods.edu/Assessment/ProgRev/LaborMarketResources.asp.

For further assistance accessing labor market information, contact Roxanne Metz in the Title III Office at 476-4569.
Job market information retrieval instructions:

1. Access the CA-EDD Labor Market Info website at [http://www.labormarketinfo.edd.ca.gov/?pageid=145](http://www.labormarketinfo.edd.ca.gov/?pageid=145). A screenshot has been provided below, followed by an excerpt of the text taken from the front page of the website.

---

**Projections of Employment by Industry and Occupation**

Projections of Employment estimate the changes in industry and occupational employment over time resulting from industry growth, changes in technology, and other factors. These data are commonly called "occupational outlook" or "demand occupations". The files below contain all of the data for a single area. To extract data for selected occupations or areas, use the [Occupational Projections Data Search Tool](#).

California Community Colleges should go to [Job Outlook for Occupational Education Programs](#) for occupational projections by Taxonomy of Programs or Classification of Instructional Programs code.

**Additional Resources**

Use Occupational "[CodeFinder](#)" to look up the "official" occupation title or code.
2. From the main labor market info page, follow this link: Job Outlook for Occupational Education Programs.
3. Select Humboldt, Del Norte, or Mendocino County (the website will select a default of North Coast no matter which of these counties are selected). Choose to search by the programs CIP or TOP code, then choose the appropriate code from the drop-down menu, and click “Display Matching Occupations”.

If you do not know the program’s CIP or TOP code, search by keyword (occupation title) or SOC code by using the Occupational “Code Finder” located on the first page of the EDD Labor Market Info page (see screenshot and text excerpt from Step 2).
4. Check all applicable boxes to view selected occupations, and then click “View Job Outlook”.
5. The number of annual job openings for each selected occupation title will be displayed, along with the associated SOC Code. To access the Occupation Profile, click on the occupation title in the Annual Job Openings table.
6. The Occupation Profile for the selected occupations will be displayed. This page provides information on recent wages, employment projections, and job openings and provides links for employers.

Please note that although the profile selected in the example below is for Humboldt County, most information is presented for the North Coast region as a whole; only the employer and job opening links are specific to the county selected in Step 3 (above).

The Occupation Profile screenshot (1 of 3) is below:
Occupation Profile report screens (2 and 3 of 3), continue below:
7. In order to access information about training programs, under “Training Programs” click on the appropriate title on the Occupations Profile report. This option will display all of the training providers in the area. Selecting a training provider will give additional details about the training provider.
8. Note that in the above example, the bookkeeping program at College of the Redwoods is not displayed. To find CR’s bookkeeping program, click on the “View Similar Programs” link under the “Related Links” option at the bottom of the training program information screen. The result will be a training program list identifying training programs similar to the one selected. In this case, selecting the “Accounting Technology/Technician and Bookkeeping” link will generate information about CR’s program.
9. Note that the occupations for “Accounting Technology/Technician and Bookkeeping” displayed in Step 7 (above) are different than the “Accountants and Auditors” occupation available for selection in Step 5. Selecting “Bookkeeping Accounting and Auditing Clerks” from the Training Program Summary page (see step 7, above) will display the occupation profile as shown below. It is important to note that both the occupational wages and the employment projections are different between the two occupations, so it is important for the user to make sure the reports selected are appropriate to CR’s program offerings.