REDWOODS COMMUNITY COLLEGE DISTRICT  
Meeting of the Associate Faculty Committee  
Eureka: 7351 Tompkins Hill Road, SS 201 (Board Room)  

Thursday, May 15, 2014  
3:00 p.m.  

MINUTES  

1. Call To Order – Sandra Rowan called the meeting to order at 3:14 p.m.  

2. Introductions and Public Comment: Participants are invited to make comments regarding any subject appropriate to the Associate Faculty Committee. – Betsy Buchanan – Associate Faculty in math and classified employee running the math lab – in the past there was a $25 stipend for Associate Faculty to cover Associate Faculty/Permanent Faculty absences in the math lab. Betsy is going to work with SARTCO to see if this can be re-established.  

3. Approve Thursday, April 17, 2014 Meeting Minutes – MOTION: FALBO/BEAUPRE move to approve the minutes of April 17, 2014. APPROVED  

4. Reports  
   4.1 Associate Faculty Information/Reminders, Connie Carlson – flex forms – need to be completed, if you have not turned them in please do so soon – pay will be docked in the June paycheck if you have not submitted or completed your flex form. Summer contracts need to be signed and return if you haven’t yet. Fall contracts will be out mid-July – please check your email. Commencement is Saturday, May 17th at the Eureka campus. Unemployment information went out last week. Have received several phishing emails this week that talk about Redwoods.edu – do not respond to these – note that the sender’s address is not anything to do with CR. There are Associate Faculty vacancies on Academic Senate committees – Associate Faculty are needed on the Faculty Qualifications Committee (meets 2nd/4th Fridays from 9-10) and the Academic Standards & Policies Committee (meets 2nd/4th Fridays from 3-5). Have a great summer!  
   4.2 CRFO Update – Sandra Rowan – encourage all Associate Faculty to be on campus committees – great way to learn more about the institution and the expectations of the administration. Uneventful spring, negotiation council is working but nothing will occur over the summer. Ryan Emenaker will be on sabbatical next year, so there was a vote for a replacement. Kerry Mayer will continue in her current role. If you are listed as a dues paying member you should have received a notice for a survey monkey ballot. Let Sandra know if you are dues paying and did not receive a ballot. Sandra added that some people felt that CRFO was in favor of the new dean administration, if you
find that expectations have changed in your department, talk to a union rep about your working conditions. If it is not a working conditions issue, then you should use the chain of command through your department. Clarification of working conditions vs. chain of command – such as text book orders. Also there is a faculty organization FACCC, advocates for Associate Faculty and Permanent Faculty. Strength in numbers – there is information on the blog site for CRFO.

4.3 Academic Senate Update – Sandra Rowan – one of the co-presidents is stepping down to chair the Distance Education committee; new co-presidents will be Dan Calderwood and John Johnston. There is one opening for an Associate Faculty member for the Academic Senate – anyone interested in being involved with Academic Senate should contact Sandra – meets 1st/3rd Fridays from 1-3.

5. Discussion Items - None

6. Announcements and Open Forum – Colette spoke about college hour, she thinks we should reconsider having that opportunity again – provides a time for meetings. Many teach during regular scheduled meetings. Does it work to have the Associate Faculty Committee meeting during the finals week? Falbo felt it was important to meet regardless of finals week. Computer purchase program – there was misinformation last time; the Associate Faculty do not qualify to participate.

7. Adjournment – 3:50 p.m. BEAUPRE/RIGGS move to adjourn. APPROVED