REDWOODS COMMUNITY COLLEGE DISTRICT
Meeting of the
Academic Standards and Policies Committee

- Eureka: 7351 Tompkins Hill Road, Eureka, LRC 107 (Conference Room)
- Fort Bragg: 440 Alger Street
Friday, September 13, 2013
3 p.m.

MINUTES

Members Present: Connie Wolfsen, Mike Peterson, Todd Olsen (by phone), and Laura Mays (by phone).
Members Absent: Ruth Moon, Jeff Hogue (resigned), Dr. Keith Snow-Flamer

1 Call to Order: Chair Connie Wolfsen called the meeting to order at 3:04 pm.

2 Introductions and Public Comment: There were no comments.

3 Discussion Items
   3.1 List of Policies and Procedures Provided Spring 2013: Members found four
on the given list that they felt were most appropriate to process. Connie
Wolfsen would like to pick two from these four to concentrate on first.
Along with CCLC templates, Chair Wolfsen will do the research to find
other college BPs to peruse/compare.
   3.2 Policy Development on Program Initialization: There is no dedicated policy;
the BP/AP 4020 Program and Curriculum Development was revised a couple
of years ago. Chair Wolfsen attempted to get a feel about the reasons the
Committee was given this task. Historically, the Senate assigns a board
policy for ASPC. For now, it looks like ASPC will decide what is more
important to work on. The members chose four leaders: The committee will
begin work on AP 4104 Distance Education and AP 4104 Contract
Education immediately, and then will work on BP 4250 Probation,
Disqualification and Readmission and AP 4101 Independent Study in future
or until the Copresidents identify specific policies.

4 Announcements/Open Forum: There were no additional comments.

5 Adjournment: On a motion by Mike Peterson, seconded by Laura Mays, the meeting
adjourned at 3:39 pm.

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Please contact Debbie Williams, Academic Senate Support, 7351 Tompkins Hill Road, Eureka, CA 95501, (707) 476-4259, 9
a.m. to 4 p.m. Monday, Tuesday, Thursday & Friday.

Next Meeting:
Friday, September 27, 2013