MINUTES

Members present: Connie Wolfsen, Laura Mays (by phone), Ruth Moon, Mike Peterson, Sally Urban, Keith Snow-Flamer
Members absent: All present

1. Call to Order: Chair Connie Wolfsen called the meeting to order at 3:03 pm.

2. Introductions and Public Comment: No comments

3. Discussion Items, Connie Wolfsen
   3.1. AP 4105 Distance Education Draft Revisions: The committee went through the draft by half pages to review. Support will check the veracity of the Reference section and verify other areas of the document. Some grammar notes were also reviewed and will be updated.

   3.2. BP 7384 Emeritus Title, AP 7384 Process for Determining Emeritus Title: the question of why this one is so important came up and it was decided to check into both the reason, and also to see if other colleges have a policy; there is no CCLC template for Emeritus status.

4. Announcements/Open Forum: No announcements

5. Adjournment: On a motion by Ruth Moon, seconded by Sally Urban, the meeting was adjourned at 4:03 pm.

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