MINUTES

Members Present: Connie Wolfsen, Mike Peterson, Ruth Moon, Sally Urban, Keith Snow-Flamer
Members Absent: Laura Mays

1. Call to Order: Chair Connie Wolfsen called the meeting to order at 1:34 pm.

2. Introductions and Public Comment: No comments were forwarded.

3. Discussion Items, Connie Wolfsen

   3.1. Review revisions to BP 7384 Emeritus Title and AP 7384 Process for Determining Emeritus Title: Only minor editing modifications were made and the BP/AP will be forwarded to Senate for discussion on February 21.

   3.2. BP/AP 4020 Program and Curriculum Development: Began work on reviewing and revising BP 4020. Credit Hour policy is now included in BP/AP 4020 and RCCD BP 4023 Credit Hour will be included in the next meeting packet for review. Connie will also speak to George Potamianos, curriculum committee chair, about requirements that should be included in BP 4020.

4. Announcements/Open Forum: No announcements

5. Adjournment: On a motion by Ruth Moon, seconded by Sally Urban, the meeting was adjourned at 3:22 PM.

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Next Meeting:
Friday, February 28, 2014