REDWOODS COMMUNITY COLLEGE DISTRICT
Meeting of the
Academic Standards and Policies Committee

- 7351 Tompkins Hill Road, Eureka, LRC 107 (Conference Room)
- Fort Bragg: 440 Alger St (Fine Woodworking)

Friday, April 11, 2014
3 PM

MINUTES

Members Present: Connie Wolfsen, Laura Mays (by phone), Ruth Moon, Todd Olsen, Mike Peterson, and Sally Urban
Members Absent: Keith Snow-Flamer

1. Call to Order: Chair Connie Wolfsen called the meeting to order at 3:08 pm.

2. Introductions and Public Comment: No comments were forwarded.

3. Discussion Items, Connie Wolfsen

   3.1. AP 4105 Distance Education Report from College Council: Chair Wolfsen shared a report of the version sent to College Council March 31. HR may be working on a way to revise the training piece; there are now many groups with interest in this policy (DE Committee, HR, CRFO, the district and ASPC), so it is difficult to know where we go from here. The policy is out for another 30 day review for College Council.

   3.2. Continue Revising Working Draft of AP 4020 Program, Curriculum and Course Development: The Committee spent some time on “program” (definition), and found a paragraph in AP 4021 Program Revitalization or Discontinuation that could be used in 4020; the committee wishes to have the development policy mirror the revitalization/discontinuance policy as much as possible. Members read over AP 4021 and found much that could be used in AP 4020, and much that could be modified to “fit” development of programs. Chair Wolfsen will take relevant parts from 4021 to present as fodder for developing a bare bones draft. Also, since there was such a great response from Kimberly Sweet’s request for Distance Ed policies through her policy listserv, Debbie will ask her to send another request for AP 4020 policies from other community colleges. Connie will ask Joe Hash to talk to the committee about program review procedures.

4. Announcements/Open Forum: No announcements
5. Adjournment: On a motion by Todd Olsen, seconded by Sally Urban, the meeting was adjourned at 4:51 pm.

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Next Meeting:
Friday, April 25, 2014