REDWOODS COMMUNITY COLLEGE DISTRICT  
Meeting of the  
Academic Standards and Policies Committee

• 7351 Tompkins Hill Road, Eureka, LRC 107 (Conference Room)  
  • Fort Bragg: 440 Alger St (Fine Woodworking)

Friday, March 28, 2014  
3 PM

MINUTES

1. Call to Order: Chair Connie Wolfsen called the meeting to order at 1:12 pm.
2. Introductions and Public Comment: no comments forwarded.
3. Discussion Items, Connie Wolfsen

3.1. AP 4105 Distance Education + Certification Standards for Online Instructors:  
Chair Connie Wolfsen shared information from Mark Winter and Mark Renner regarding the Certification document:

- Concern that ACCJC would find #3 troubling
- DE Committee is now District-wide committee with Academic Senate faculty appointments
- CRFO (Peter Blackmore) did review Certification Standards for Online Instructors and had no objections
- The example given in #3 was removed because F-2DE is new process implemented Spring 2014 for the first time; therefore, could not be used to evaluate past performance.

The committee voted to forward revision of AP 4105 with the 3 options for online instructors as amended. There was one dissenting vote. This version will be forwarded to the Co-Presidents and presented as constituent feedback to College Council on March 31.

3.2. Continue Revising Working Draft of AP 4020 Program, Curriculum and Course Development: As promised, Chair Wolfsen had pulled together a rough draft from the current AP, the CCLC template and the Marin AP. After the committee took time to review the draft, discussion included questions about how Program Review decides which programs get reviewed (suggestion to ask Joe Hash and/or Cheryl Tucker), about how our college community
defines a program. Some modifications were made to the draft, and the revised draft will be brought back on April 11 for continued work.

4. Announcements/Open Forum: no announcements

5. Adjournment: By mutual agreement (loss of quorum), the meeting was adjourned at 5:01 pm.

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Next Meeting:
Friday, April 18, 2014