REDWOODS COMMUNITY COLLEGE DISTRICT

Meeting of the
Academic Senate Executive Committee

Eureka: 7351 Tompkins Hill Road, SS 201, Academic Senate Office
Crescent City: 883 W. Washington Boulevard

Friday, March 28, 2014
10:15 a.m.

MINUTES

Members Present: Bob Brown, Mark Renner, Peter Blakemore, Dan Calderwood
Members Absent: Kady Dunleavy

1. Call to Order: Bob Brown called the meeting to order at 10:16 am.

2. Public Comment: No Comments forwarded.

3. Approve Meeting Minutes
   3.1 February 14 revised Minutes: Motion/Second: Peter Blakemore/Dan Calderwood and minutes were approved as written.
   3.2 February 28 Minutes: Motion/Second: Dan Calderwood/Peter Blakemore and minutes were approved as written.

4. Discussion:
   4.1 Sending the Senate Agenda Packet to “All”: People do worry about too many emails; it was suggested that an email announcement for Senate meetings be sent to “All” with the Senate website link presented may suffice, with a trial run for the April 4 announcement. It was also suggested that Steven Roper be asked about an “opt out” option for those that do not wish to receive these announcements.
   4.2 ILOs in syllabi template: It would be a nice reminder to faculty; the cover page could also be revised with faculty input. Should the syllabi include more than ILOs on the syllabi or catalog? Maybe they don’t belong there? The motivating factor for inclusion of ILO and other info on the syllabi is understood, but would the catalog be a better fit? Or somewhere online, perhaps on the webpage “About CR”? The syllabi template already has a URL to student conduct – perhaps add a link to these type of items (i.e., the current catalog, ILOs, Student Conduct Handbook, etc.). Yes, ACCJC would like to see something like their inclusion on syllabi, but to show we’re using ILOs in good faith with links would also satisfy ACCJC. The link may be wrong on the templates. We should have faculty revisit the
template and the Senate vet any revisions. Toward that end, an ad-hoc committee for syllabi revision could be developed.

4.3 AP & IB score revisions: There may be contention with going straight to action, but with some explanation about the reason (the catalog needs to be published soon), and in the knowledge that these versions could be tabled/voted down at this meeting, these documents (along with one other possible form for substantive change) will be presented as Action Items on April 4.

4.4 LMS Task Force: Mark Renner will give an update at the Faculty Meeting today and at Senate next week. Things are moving at a fast and effective pace.

4.5 April 4 Senate Agenda: Working down the agenda (not in the order they were discussed in meeting); AP/IB items changed up to agenda item 4.1 to give Erin Wall an earlier time slot; there may be a 2nd document regarding a DE Substantive change form that is being voted on at Curriculum today that would go hand-in-hand with the two documents already listed on the agenda; the discussion items now include the repeats on class rosters, an Education Pathways Task Force piece, and possibly a GE Committee recommendation to add ENG 150 as prep for some courses.

4.6 Setting a Date for Post-Senate Approvals: Debbie will schedule the meeting for the Tuesday during finals week at the usual time (May 13 at 10:15 am) and then make sure this date/time will work for all. The date was erroneously presented at meeting to be after graduation—but it is actually a week earlier.


6. Adjournment: By mutual agreement, the meeting was adjourned at 11:04 am.

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Next Meeting:
Friday, April 11, 2014