February 14 Executive Committee Minutes

REDWOODS COMMUNITY COLLEGE DISTRICT

Meeting of the
Academic Senate Executive Committee

Eureka: 7351 Tompkins Hill Road, SS 201, Academic Senate Office
Smith River: 10 Oma Lane

Friday, February 14, 2014
10:15 a.m.

MINUTES

Members Present: Bob Brown, Mark Renner (by phone), Peter Blakemore, Dan Calderwood, Kady Dunleavy

Members Absent: All present

1. Call to Order: Co-President Brown called the meeting to order at 11:20 am (due to conflict of Budget Forum event that was only scheduled late Thursday, after this agenda had already been posted.).

2. Public Comment: Co-President Brown asked for public comments; he reported that the Tenure Review process is complete and that the Board approved recommendations. Affected personnel have been informed.

3. Approve January 31 Executive Meeting Minutes: On a motion by Kady Dunleavy, seconded by Dan Calderwood, the minutes were approved as written.

4. Discussion:
   4.1 DE Online Status - Meeting Internal Readiness Standards for Online Instruction, Mark Renner presented the attachment. This is one piece that the Task Force needs in order to know how to progress in the writing of the Substantive Change report. How do we approve or move it forward for approval in the proper shared governance manner? Senate Discussion? Or straight to Action (problematic)? The task force has seen it, or talked about it. Who should be working on it in order to put it forward for action and deployment? We do need to facilitate it as fast as possible to help the college as a whole. ASPC is not part of the process at this point, as it is not a policy or administrative procedure. Can we use this draft at the task force, add to it, discuss at senate and then approve at senate? The training part could be a problem - who makes that determination? Is there a BP in place for online education? Part of the document may be negotiable, and would need to go through CRFO. We can add the agenda item for February 21 discussion. Mark made connections at the Accreditation Institute (AI), and has seen a model
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from another college. LA City College and two other colleges have promised to work with Mark.

4.2 Revised Interim AP 4021 Program Revitalization, Suspension, and/or Discontinuation - Post Senate, Bob Brown presented and spoke to the suggestions, asked for approval to have it on the Feb. 21 Senate agenda. It will be presented as an Action Item for approval on Feb. 21.

4.3 Review February 21 Academic Senate Agenda: Mark Renner mentioned that at the AI, he learned much important information regarding Distance Education that he will bring to the Senate meeting on February 21.

4.4 Surveys: Subjects circulating from suggestions by Faculty, Admin., and Senate: Admin structure; EMT and ECE from CTE to HPEA; elevating positions from Assoc. dean to Dean; no more exec. Dean and a four dean model, with CTE dean to start July 1; ALO will be transferred to Dr. Hill and Paul Chown may be bumped up to offset Angelina’s additional duties.

4.5 Faculty Meeting Feb. 28: It was generally agreed that as there is so much going on right now and Bob and Ryan can’t make it that day that an email regarding the Surveys would suffice for February.

5. Announcements/Open Forum: None forthcoming

6. Adjournment: On a motion by Dan Calderwood, seconded by Peter Blakemore, the meeting was adjourned at 12:04 pm.

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Next Meeting:
Friday, February 28, 2014