Meeting of the
Academic Senate Executive Committee

Eureka: 7351 Tompkins Hill Road, SS 201, Academic Senate Office

Monday, December 15, 2014, 9 AM

MINUTES

Members Present: Dan Calderwood, John Johnston, Peter Blakemore, Steve Brown, and Kady Dunleavy

Members Absent: All present

Guests: Rianne Connor, Kathy Goodlive, Joanna Tindle, Keith Snow-Flamer

1. Call to Order: Copresident Dan Calderwood called the meeting to order at 9:02 am.

2. Public Comment: No comments were forwarded.

3. Action Items
   3.1 Approve November 24 Meeting Minutes: On a motion by Steve Brown, seconded by Peter Blakemore, the minutes were approved as written.

   3.2 Approve December 12 Curriculum Committee Recommendations: The committee called Curriculum Chair George Potamianos and reviewed the recommendations with him. A question came up about the noncredit course HO 261; this is a preparatory course to taking the certification exam for CNAs (Certified Nursing Assistants). There was one edit to replace “to” with “and” for the course CIS 30 - “CIS-98 and CIS-I”.

   3.3 FQC December 12 Recommendations (if applicable): There were no equivalencies to approve.

4. Discussion

   4.1 Degree and Certificate Residency Requirements: Rianne Connor & Kathy Goodlive joined the meeting and brought along Joanna Tindle to discuss the concerns that Jay Dragten had brought to the Copresidents. His concern is the actual number of units needed (15) for an additional degree. The procedure is mentioned in the catalog, only, as far as Kathy Goodlive could find. The Curriculum Committee seems to be the correct instrument to revise this procedure (if necessary), so the Copresidents will let George Potamianos investigate and bring back information to the Senate Executive Committee. It would also be very useful to also find policies or procedures from other colleges.

   4.2 Area of Emphasis Requirements for Associates Degree in Liberal Arts: Keith Snow-Flamer explained that if someone has 12 units in one area of emphasis (AOE), then move to another degree, they end up having to have 18 units; this appears to be unique to CR and is a hurdle our students must jump toward completion. The college needs to align AOE s with Associate Degrees of Transfer (ADT). Jay Dragten was invited to the meeting, but was not present and it is not possible to know what he would like to see done. However, the
Deans can start the process of deleting the AOE{s} that interfere with ADT completion.

4.3 Dr. Barbara Beno Visit to CR Spring 2015: Dan Calderwood wanted to give the committee a heads up, and the committee agreed that we want a positive attitude from everyone at CR to show her.

4.4 Faculty Liaison Position Report: Dan Calderwood updated the committee on the idea of adding people to support the Deans. It is generally an agreeable idea, though with another label than “Faculty Liaison”. It was decided to take the idea to Senate on Feb. 6 for Discussion.

4.5 Better Define Parameters of Divisional/Departmental Reports: John Johnston offered to come up with a framework to work from, which he will bring back to the committee’s next meeting.

4.6 MDC Strategies: It was generally agreed that the committee should come up with some objectives for MDC, just as they do for ASPC. Copresident Calderwood agreed to check the SEP for specific examples of MDC-prescribed commitments, and will bring a list to the next Senate Executive Committee meeting.

5. Announcements/Open Forum

5.1 Decide the Executive Committee Meeting Date for Feb. 6 Senate Agenda Review - it was decided that January 23 at noon would be preferable. There will be a meeting reminder sent out soon.

5.2 The co-presidents shared a recent email exchange they had with Susan Nordlof regarding her displeasure with the membership of the English position hiring committee. The co-presidents explained that they made a procedural mistake when putting together hiring committees by not consulting first with department members and deans as is required by AP. They explained that once they realized the mistake, they immediately consulted with Dr. Snow-Flamer and with Dean Wall and determined that it would not be helpful or appropriate to respond to Professor Nordlof's email at this point. The co-presidents explained that the criteria they used for selecting members of hiring committees was as follows: 1. Select faculty continuing their employment with CR and select retiring faculty to serve on hiring committees only when there is no full-time discipline faculty available to serve; 2. Select faculty who bring the greatest knowledge of and experience with current discipline initiatives; 3. Select faculty who will effectively represent CR to candidates in the interview process since candidates we interview are also interviewing CR as a potential place of employment; 4. Select faculty who are known to work collegially and collaboratively with others; 5. Assemble hiring committees that represent the entire district where the position being filled requires regular collaboration with colleagues district-wide. Based on this criteria and on consultation with Dean Wall, the co-presidents determined that the current members of the English hiring committee fully satisfied the criteria and would remain in place. The co-presidents also explained their reluctance to engage in any detailed response to Professor Nordlof's email. The members of the Senate Executive Committee all agreed that a further response to the email is not appropriate at this time and hope that a more
collegially-expressed request for information and conversation may be forthcoming from faculty who remain concerned about the process.

6. Adjournment: On a motion by Kady Dunleavy, seconded by Peter Blakemore, the meeting was adjourned at 10:15 am.

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Next Meeting:
Friday, January 23 at noon