Members Present: Michelle Haggerty, Steve Jackson, Paul Kinsey, Karen Reiss,

Also Present: Connie Carlson

1. Chair Michelle Haggerty called the meeting to order at 9:12 a.m.

2. Michelle welcomed committee members, and she called for public comments: no public comments were offered.

3. Approve the August 23, 2013 Meeting Minutes: On motion by Karen Reiss, seconded by Paul Kinsey, the minutes were approved.

4. Action Items

4.1 Review and Make Recommendations on Equivalency to the Minimum Qualifications Applications:

- Heinz Falenski – Biological Sciences – After reviewing the application, which included an equivalency argument and the supporting SME statement, the committee agreed to approve an equivalency in Biological Sciences.

4.2 Review and Make Recommendations on Emergency Equivalency to the Minimum Qualifications Applications: There were none at this time.

4.3 Review and Make Recommendations on Minimum Qualifications Applications:

- Jason Barnes – Forestry/Natural Resources: The committee agreed that the applicant meets the minimum qualifications for the discipline, pending receipt of the supporting letters of employment.

- Terri Bonow – Library Science: The committee agreed that the applicant meets the minimum qualifications for the discipline.

- Robert Losacco – Administration of Justice: The committee agreed that the applicant meets the minimum qualifications for the discipline.
• Shelly Lyell – Health Care Ancillaries: The committee agreed that the applicant meets the minimum qualifications for the discipline.

• Shelly Lyell – Nursing Science/Clinical Practice: The committee agreed that the applicant meets the minimum qualifications for the discipline.

• Shelly Lyell – Licensed Vocational Nurse: The committee agreed that the applicant meets the minimum qualifications for the discipline.

• Kate McKinnon – Non Credit Reading/Writing: The committee agreed that the applicant meets the minimum qualifications for the discipline.

• Sara Obenauer - English: The committee agreed that the applicant meets the minimum qualifications for the discipline.

• Teal Richards-Dimitrie: The committee agreed that the applicant meets the minimum qualifications for the discipline.

• Brett Watson – Forestry/Natural Resources: The committee agreed that the applicant meets the minimum qualifications for the discipline.

• Emmanuel Yennyemb – Computer Information Systems: The committee agreed that the applicant meets the minimum qualifications for the discipline.

5. Announcements/Open Forum: The committee reviewed Tim Baker’s email regarding related work experience vs. having a Master’s degree in the appropriate field for disciplines that only require a Bachelor’s and two years of experience. Michelle will contact Tim to work on putting this forward to the Chancellor’s office.

6. Adjournment: On motion by Steven Jackson, seconded by Paul Kinsey, the meeting was adjourned at 9:44 a.m.

Respectfully submitted by Debbie Williams, Administrative Office Assistant to the Academic Senate using meeting notes taken by Connie Carlson.