REDWOODS COMMUNITY COLLEGE DISTRICT  
Faculty Qualifications Committee

- Eureka: 7351 Tompkins Hill Road, SS 203D (Office of Instruction Conference Room)

Friday, October 25, 2013, 9:00 a.m.

Members Present: Michelle Haggerty, Steve Jackson, Karen Reiss, Keith Snow-Flamer

Also Present: Connie Carlson

1. Chair Michelle Haggerty called the meeting to order at 9:15 a.m.

2. Michelle welcomed committee members, and she called for public comments: no public comments were offered.

3. Approve the October 11, 2013 Meeting Minutes: On motion by Karen Reiss, seconded by Steve Jackson, the minutes were approved.

4. Action Items

4.1 Review and Make Recommendations on Equivalency to the Minimum Qualifications Applications:

- Julie Raich - ESL – the committee had further discussion about the equivalency. Michelle had reviewed the Long Beach website and saw a comparison for making the equivalency. She will contact HSU for input and possible SME assistance for future requests. Julie had indicated that Larry Mease would be willing to provide input as the previous SME. On motion by Karen Reiss and seconded by Steve Jackson, the committee moved to approve the equivalency in ESL pending a letter from HSU or a letter from former SME Larry Mease. The motion was approved.

4.2 Review and Make Recommendations on Emergency Equivalency to the Minimum Qualifications Applications: There were none at this time.

4.3 Review and Make Recommendations on Minimum Qualifications Applications:

- Jill Alcorn - Communications: The committee agreed that the applicant meets the minimum qualifications for the discipline.

- Eugenia Bezzerides – Nutritional Sciences/Dietetics: The committee agreed that the applicant meets the minimum qualifications for the discipline.
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- Erica Botkin - Art: The committee agreed that the applicant meets the minimum qualifications for the discipline.

- Erica Botkin - Photography: The committee agreed that the applicant meets the minimum qualifications for the discipline.

- Ron Reel – Communications: The committee agreed that the applicant meets the minimum qualifications for the discipline.

5. Discussion: The committee reviewed the revised recommendation from the Academic Senate for the Faculty Qualifications Committee. There was no issue with the title change for the Chief Academic Officer. Discussion about adding an associate faculty member was favorable. Michelle will check with the senate regarding substitutions for committee members.

6. Announcements/Open Forum – Michelle will be out of town on November 22nd.

7. Adjournment: On motion by Steve Jackson, seconded by Karen Reiss, the meeting was adjourned at 9:39 a. m.

Respectfully submitted by Debbie Williams, Administrative Office Assistant to the Academic Senate using meeting notes taken by Connie Carlson.