Members Present: Michelle Haggerty, Steve Jackson, Paul Kinsey, Karen Reiss,
Also Present: Connie Carlson

1. Chair Michelle Haggerty called the meeting to order at 9:24 a.m.

2. Michelle welcomed committee members, and she called for public comments: no public comments were offered.

3. Approve the November 8, 2013 Meeting Minutes: On motion by Paul Kinsey, seconded by Karen Reiss, the minutes were approved.

4. Action Items

   4.1 Review and Make Recommendations on Equivalency to the Minimum Qualifications Applications: There were none at this time.

   4.2 Review and Make Recommendations on Emergency Equivalency to the Minimum Qualifications Applications: There were none at this time.

   4.3 Review and Make Recommendations on Minimum Qualifications Applications:

   - Jennifer Burlison – EOPS Counseling: The committee agreed that the applicant meets the minimum qualifications for the discipline.

   - Jon Chambers – Fire Technology: The committee agreed that the applicant meets the minimum qualifications for the discipline.

   - Kris Kalman – Fire Technology: The committee agreed that the applicant meets the minimum qualifications for the discipline.

   - Maureen Kearns – Non Credit ESL: The committee agreed that the applicant meets the minimum qualifications for the discipline.

   - Kim Moore – Non Credit GED: The committee agreed that the applicant meets the minimum qualifications for the discipline.
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- Mark Sokolowski – Biological Sciences: The committee agreed that the applicant meets the minimum qualifications for the discipline.

- Randy Swedenburg – Non Credit DSPS: The committee agreed that the applicant meets the minimum qualifications for the discipline.

5. Announcements/Open Forum – The FQC will meet on Friday, January 17, 2014 at 8:00 a.m. SME training will be scheduled for January 31, 2014 in the morning; CCC Confer will be set up for this training session.

6. Adjournment: On motion by Paul Kinsey, seconded by Steve Jackson, the meeting was adjourned at 10:05 a.m.

Respectfully submitted by Debbie Williams, Administrative Office Assistant to the Academic Senate using meeting notes taken by Connie Carlson.