Members Present:  Steve Jackson, Paul Kinsey, Kerry Mayer

Also Present:  Connie Carlson

1. Chair Paul Kinsey acting on behalf of Michelle Haggerty called the meeting to order at 9:07 a.m.

2. Paul welcomed committee members, and he called for public comments: no public comments were offered.

3. Approve the January 24, 2014 Meeting Minutes: On motion by Kerry Mayer, seconded by Stephen Jackson, the minutes were approved.

4. Action Items

4.1 Review and Make Recommendations on Equivalency to the Minimum Qualifications Applications: There were none at this time.

4.2 Review and Make Recommendations on Emergency Equivalency to the Minimum Qualifications Applications: There were none at this time.

4.3 Review and Make Recommendations on Minimum Qualifications Applications:

- Leann Greene – Non Credit – English as a Second Language (ESL): The committee agreed that the applicant meets the minimum qualifications for the discipline.

- Tova Lund - Art: The committee agreed that the applicant meets the minimum qualifications for the discipline.

- Clifford Marshall Sr. - Law: The committee agreed that the applicant meets the minimum qualifications for the discipline.

- Kim Moore – Non Credit – Specialized Instruction for Students with Disabilities: The committee returned the document and indicated that this application should be an equivalency to the minimum qualifications.
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- Elizabeth Niemeyer – Non Credit ESL: The committee agreed that the **applicant meets** the minimum qualifications for the discipline.

- Jennifer Rosebrook - History: The committee agreed that the **applicant meets** the minimum qualifications for the discipline.

- Tom Veeh – Non Credit – Specialized Instruction for Students with Disabilities: The committee returned the document and indicated that this application should be an equivalency to the minimum qualifications.

- Jason Wheeler – Non Credit – Basic Skills: The committee agreed that the **applicant meets** the minimum qualifications for the discipline.

5. Announcements/Open Forum – None

6. Adjournment: On motion by Stephen Jackson, seconded by Kerry Mayer, the meeting was adjourned at 9:32 a. m.

Respectfully submitted by Debbie Williams, Administrative Office Assistant to the Academic Senate using meeting notes taken by Connie Carlson.