Members Present: Michelle Haggerty, Steve Jackson, Kerry Mayer, Karen Reiss

Also Present: Connie Carlson

1. Chair Michelle Haggerty called the meeting to order at 9:06 a.m.

2. Michelle welcomed committee members, and she called for public comments: None

3. Approve the September 12, 2014 Meeting Minutes: It was noted that the minutes should reflect Mike Peterson under Also Present. On motion by Paul Kinsey, seconded by Steve Jackson, the amended minutes were approved.

4. Action Items

   4.1 Review and Make Recommendations on Equivalency to the Minimum Qualifications Applications: None

   4.2 Review and Make Recommendations on Emergency Equivalency to the Minimum Qualifications Applications: None

   4.3 Review and Make Recommendations on Minimum Qualifications Applications:

      • Amy Berkowitz – Interdisciplinary Non-Credit Basic Skills (a): The committee agreed that the applicant meets the minimum qualifications for the discipline.

      • Richard Logan – Interdisciplinary Non-Credit Basic Skills (a): The committee agreed that the applicant meets the minimum qualifications for the discipline.

      • Richard Logan Non-Credit Basic Skills Reading/Writing (c): The committee agreed that the applicant meets the minimum qualifications for the discipline.

      • Stephanie Cowherd - English: The committee agreed that the applicant meets the minimum qualifications for the discipline.
5. Announcements/Open Forum – Next meeting October 10th; discussion about Non-credit classes – add to the next agenda as 4.4 Non-credit Qualification Review

6. Adjournment: On motion by Karen Reiss, seconded by Kerry Mayer, the meeting was adjourned at 9:53 a.m.

Respectfully submitted by Debbie Williams, Administrative Office Assistant to the Academic Senate using meeting notes taken by Connie Carlson.