Members Present: Michelle Haggerty, Steve Jackson, Kerry Mayer, Paul Kinsey

Also Present: Connie Carlson

1. Chair Michelle Haggerty called the meeting to order at 8:20 a.m.

2. Michelle welcomed committee members, and she called for public comments: None

3. Approve the December 12, 2014 Meeting Minutes: On motion by Paul Kinsey, seconded by Steve Jackson, the minutes were approved.

4. Action Items

   4.1 Review and Make Recommendations on Equivalency to the Minimum Qualifications Applications:

       • Rosie Clayburn – Anthropology: After reviewing the application, which included an equivalency argument and statement by the SME, the committee unanimously agreed that the applicant **meets the equivalency to the minimum qualifications** for the discipline.

   4.2 Review and Make Recommendations on Emergency Equivalency to the Minimum Qualifications Applications: - None

   4.3 Review and Make Recommendations on Minimum Qualifications Applications:

       • Deborah Kallick - Chemistry: The committee agreed that the **applicant meets** the minimum qualifications for the discipline.

       • Penelope Schwartz - English: The committee agreed that the **applicant meets** the minimum qualifications for the discipline.

5. Announcements/Open Forum – Meeting Friday, January 23rd

6. Adjournment: On motion by Steve Jackson, seconded by Kerry Mayer, the meeting
was adjourned at 8:26 a.m.

Respectfully submitted by Debbie Williams, Administrative Office Assistant to the Academic Senate using meeting notes taken by Connie Carlson.