1. **Meeting called to Order**: Present: Keith Snow-Flamer, Erin Wall, Tracy Thomas, Michael Thomas, Angelina Hill, Rianne Conner, Marla Gleave, Melissa Ruiz, Crislyn Parker-support

2. **Discussion Items**
   2.1 **BPC Update**: Michael Dennis:
   - BPC is discussing the larger reserve coming from the state and how to use these funds.
   2.2 **Early Alert Process/Software**: Angelina
   - Moving forward with the purchase. The system can be customized for simple or more complex tracking. A retention specialist will work with faculty to determine the best practices for CR; then the task force will meet with this specialist to determine final system configuration. A pilot group in fall is anticipated for fall 2015
   - Agreed to change name to Retention Alert system.
   2.3 **SSSP Update**-move to next meeting
   2.4 **Student Success Summit Update**:
   - The overall perception is the Student Success Summit was eminently successful.
   - Chancellor Harris’s presentation was informative, offered cautioned regarding the proposed state budget, statewide data presented aligned with CR data, and he provided updates on the subject of ADT’s and CTE.
   - Several take-a-ways: The summit was an affirmation of momentum we already have. The objective to show the alignment between instruction and student development was successful. It is important the breakout discussion conclusions are included in the annual plan. The debrief session, which included next steps, will be summarized and sent to IEC for incorporation. The academic senate co-presidents are going to summarize and send to the senate.
   2.5 **Census Roster Software (faculty drop roster)**:
   - The product will be deployed at any time; we have 30 days to test. Faculty will need training. After discussion, agreement is to require faculty to use the system during the summer session and a paper backup will be ready if necessary.

3. **Reports-Keith**
   - Updated Targets were sent to Lee based on the last EMC meeting, and it is posted on the website. Summer schedule will be front loaded with four, eight and ten week schedules. The first block begins May 26, 2015.
   - Registration for fall and summer begins around April 6, 2015. Projections should remain consistent. Goal is to offer more online sections. Looking at how to test telepresence units.
   - Meeting with Mark Renner with CTE faculty in areas might work – those faculty invited to meeting. Same discussion in MSBSS. Will be pilots over summer. (training can go forward, but LRC 105 classroom not ready until May, 2015)

4. **Future Agenda items**

5. **Announcements**: Next meeting Monday, March 2, 2015

Adjournment