Present: Keith Snow-Flamer, Erin Wall, Tracey Thomas, Barry Tucker, Kathy Goodlive, Sheila Hall, Harry Pyke, Lynn Thiesen, Angelina Hill, Crislyn Parker - support

1. Meeting called to order: 10/6/14 notes approved as stand.

2. Discussion Items

2.1 Relationship with Basic Skills Committee, SSSP Advisory and SEP:
- BSC, SSSP Advisory and SEP are technically not subcommittees, but all have links to each other and have members sitting on the EMC. EMC receives input from these smaller committees and ensures all plans are linked. Note: everything on the EM plan was rolled over to the annual plan.
- EMC will review the enrollment management plan this semester to feed into next year’s annual plan (2015-16). Basic skills, SSSP and SEP plans drive parts of the EM plan which in turn drives parts of the annual plan.
- The role of the EMC is shifting from an operational purview to an overarching one.

2.2 Meeting schedule:
- It was agreed the EMC will meet again on December 1, at 1:10pm, to finalize prior agenda items and then meet again in the spring.
- The chairs of the Basic Skills Committee, SSSP Advisory and SEP will meet and review the current enrollment management plan, and bring ideas and revisions to the first spring meeting. The plan format will change to match the annual plan format. Keith will work with Lee on the fiscal areas, Tracey, Sheila, Erin and Angelina will look at the long term needs from the SSSP, SEP and Basic Skills plans.

2.3 ACCJC Committee Matrix:
- The committee reviewed the ACCJC matrix.

2.4 EMC provide final TLU estimates to the BPC:
- EMC will submit TLU estimates to the BPC in December for discussion and bring back as action/recommendation at a following meeting.
  - 2014-15 assumption of 76 full-time instructional faculty with the rest associate faculty TLUs.
    - 2014-15 budget was built on a target of 4137.
  - This year’s target will carry forward to 2015-16. Non-credit numbers are unknown.
  - We are in stability for 2014-15 and 2015-16, but will need to increase enrollments for 2016-17 apportionment. 2014-15 is currently 2050.

3. Reports
- Some schools are dropping federal loans from their financial aid packets. How this would affect FTES if CR should decide to do so is a future discussion.

4. Future Agenda items

4.1 Enrollment Trends for the January Board: Due in November; postponed until December.
  Need to run FTES / section assumption

5. Announcements: Next meeting December 1, 2014

Meeting Adjourned