Enrollment Management Committee
Wednesday, February 17, 2010
2:00-3:30
Boardroom

Notes

Present
Rachel Anderson, Jennifer Bailey, Steve Brown, Marjorie Carson, Martha Davis, Zach DeLoach, Anna Duffy, Kathy Goodlive, Melissa Green, Sheila Hall, Allen Keppner, Anita Janis (phone), Geisce Ly (phone), Maggie Lynch, Karen Nelson, Prudence Ratliff, Tiffany Schmitcke, Keith Snow-Flamer and Bruce Wagner

Revising Credit by Exam
High School Articulation
Steve Brown spoke to the committee regarding the creation of articulation agreements for credit by exam between the district and local high schools. Some of the topics discussed were:
- barriers to students,
- streamlining the process,
- CR & High School faculty agreement of curriculum,
- 2+2 incentive and
- articulation of tech preparation courses.

The committee reached consensus to look at and address any barriers to student success or access and to consider a broader view of the current articulation agreement. Marjorie will take this forward to the Academic Senate for discussion and Steve will separate procedure from policy so that it can be accurately presented.

Proposed 2010/2011 Class Schedule Template
Keith noted how the new template for scheduling classes was developed. There was discussion about possible problems with the template and how adjustments can be made. Adjustments to the template were made and agreed upon. There was agreement to allow Del Norte and Mendocino to create schedules that work for their specific needs.

Review of Fall 2009/Spring 2010 Course Enrollment Data
There was discussion regarding:
- analysis of day/evening course offerings,
- fill rates,
- success rates and
- cancellation rates.

Meeting Dates
A spring meeting schedule will be sent out to all committee members.

Training/Professional Development
Formal Staff Training on Class Tracks was requested by Steve and Keith agreed. Keith also suggested that Clarus Track training be provided to staff.

Future Agenda Item
Consider starting placement testing sooner, not so close to the end of the semester.

Adjourned
3:30