1. Title: Student-Athlete Orientation

2. Unit Submitting Action Plan:
Counseling & Physical Education Department

3. Contact Person:
April Evans, Athletic Counselor
april-evans@redwoods.edu, 476.4581

4. Date of Initial Proposal: March 7, 2008

5. Action Plan Description (100 words or less):
The intent of this action plan is to pilot a new and returning student-athlete orientation. Orientations will include taking assessment tests and a career test to begin a Student Education Plan and documenting an educational goal in Datatel. Students will become versed in the changes in degrees and certificates, program requirements, athletic eligibility, and general education, transferable, and elective units. Students will learn about online classes with Blackboard, and they will understand the English and Math sequence. Students will also become aware and utilize library resources such as Writing and Math Lab, tutors, and conference rooms. They will understand CR code of conduct, residency requirements, study time outside of class, and cost of dorms.

6. Action Plan Link to Program Review:
This action plan addresses the 2007-2008 Counseling and Advising Program Review. One outcome addressed in the Program Review and this action plan is the increase in number of students demonstrating self-sufficiency. All student-athletes attending orientation will be oriented to the online/web-based information services including WebAdvisor. Students participating in orientation will become acquainted with academic requirements, campus services, and core values of the college. Students will know where to access accurate information about support services, educational opportunities, requirements, policies, and procedures.

7. CR Strategic Goals & 2008-09 Objectives:
This action plan addresses College of the Redwoods strategic goals for 2008-2009. Through an effective orientation, student success will increase and is expected to impact the following goals and objectives:
   Goal 1
   1.1 Reduce barriers to persistence
   Goal 3
   3.2 Increase performance through program learning outcomes
   Goal 4
   4.2 Educate the community about the importance and value of a college education
   Goal 5
   5.2 Enable degree and certificate completion in a timely manner
8. Key Performance Indicators:
As described above, effective orientation for student-athletes will affect student success. The key performance indicators that are specific to this action plan include student satisfaction, retention, completion rates, transfer rates, and persistence.

9. ACCJC/WASC Accreditation Standards:
This action plan relates to ACCJC/WASC accreditation standards by addressing the identified needs of students to enhance a supportive learning environment.
Standard IIB—Student Support Services

10. Data supporting the intent of this Action Plan:
The intent of this action plan is to develop and pilot an orientation for student-athletes in order to be successful in the classroom. Currently, there is no new student orientation program specifically for College of the Redwoods student-athletes. Oftentimes, student-athletes arrive to College of the Redwoods without any formal welcome or orientation to the college. They guide themselves through the transfer requirements scheduling their own classes while trying to maintain a full school schedule and full time commitment to their respective sport.

In the past, College of the Redwoods had an “All in One Day” orientation for CR students. It was offered 2 days a week in the summer for 3 hours. Students selected which one best fit their schedule. During orientation, students filled out their application, were advised and registered for classes, and learned about financial aid, student services, and college experience. Orientation has since changed to a drop in, one on one, basis.

EOPS currently holds an orientation for participating students. Students who qualify go through a group orientation where they are provided book vouchers, EOPS information and start the Student Education Plan process. They use pictures to identify certain staff members and take a tour of the Administration building. Each student receives a planner, catalog, and an individual packet with their assessment scores.

DSPS has no formal orientation. New students are integrated with EOPS, but counselors give a brief overview in appointments. This student-athlete orientation would provide a non-threatening way to introduce students to DSPS by allowing students to meet one on one to see if they qualify and to learn about services they provide.

The nature of student athletics can often isolate student-athletes from the larger campus community. They face barriers that other students on campus do not have to deal with include dealing with heavy practice schedules that eliminate a great deal of free time. Many of our student-athletes work a great deal of hours on and off campus in order to pay for their education. This orientation would allow for an opportunity to take assessment tests along with a career test to help create their Student Education Plans. This orientation also would help to make College of the Redwoods student-athletes aware of the possibilities for academic assistance and increase accessibility with April, their academic counselor to help get them off on the right foot.
In 2006, there were 39 Corsair student athletes making the honor roll with 3.0 or above in fall 2006. Since I began in October, the number of honor roll student students increased to 44. I hope to raise the number of honor roll students significantly in 2008-2009 with a student-athlete orientation.

11. Intended Action Plan Outcomes:
The intended program outcomes are:
1. Improve student academic success by monitoring students’ grades through progress reports three times a semester
2. Improve student outcomes by a pre and post student survey
3. Increase the number of students on the honor roll for 2008-2009

12. Action Plan Activities & Proposed Timeline:
May 19 – August 7, 2008
- Developing Orientation and prepare year long plan and prep work
- Meet with EOPS, DSPS, Transfer Center, Residence Life, counseling staff & coaches for input and development
- Design & order planners (help from Lynn Lozier-Hannon)

December 29 – January 15
- Make adjustments as needed from staff input
- Analyze student surveys & establish baseline data

*Orientations will be held three times in summer and once in winter for new students and twice in the fall and spring. Each orientation requires attendance and active participation in all three, three-hour sessions.

1st Day – 3 hours
- PowerPoint presentation with overview of North Coast and College of the Redwoods history and past athletic accomplishments leading into photos of all coaches and people involved in the athletic world along with photos of relevant staff members who are helpful to student-athletes.
- EOPS and DSPS representatives presentation
- Take missingmajor.com career test
- Take assessment tests

2nd Day – 3 hours
- Become versed in understanding the changes in degrees and certificates, general education units, transferable units, elective units, program requirements, eligibility and transfer/AA requirements
- Learn about online classes and their pros and cons and Blackboard
- Understand the English and Math sequence
- Become aware of library resources such as Writing and Math Lab, tutors, and conference rooms.
- Understand code of conduct, residency requirements, financial aid, study time needed out of class, and cost of dorms.
- View CR website and catalog & Log into WebAdvisor
3rd Day – 3 hours

- Michael Regan explain missingmajor.com results briefly and make appointments for follow up
- Register for classes and locate them on campus
- Start the Student Education Plan process individually with April
- Have on record an educational goal.
- Began filling out their planner with their goals for the year and their school and athletic schedule.

Each student will receive and start using a school planner with information relevant to student-athletes such as the code of conduct, eligibility requirements, coaches and appropriate staff phone numbers, recruiting tips, game schedules, and goal setting.

13. Is the Action Plan an inter-unit project? Yes
This action plan is a collaboration between the Counseling/Transfer Center, Physical Education, DSPS, EOPS, ASC & Residence Life benefiting all departments and students.

**Representatives from the following departments will be available for one on one interaction and group presentation:
Transfer Center, EOPS, DSPS, financial aid.

Contact information of involved managers:
- a. Joe Hash, Athletic Director
  joe-hash@redwoods.edu, 476.4242
- b. Melissa Green, Executive Director, Student Development & Retention, melissa-green@redwoods.edu, 476.4153
- c. Tracey Thomas, DSPS Director
  tracey-thomas@redwoods.edu, 476-4286
- d. Ruby Jager, ASC, Director
  ruby-jager@redwoods.edu, 476-4103
- e. Cheryl Tucker, EOPS Director
  Cheryl-tucker@redwoods.edu, 476-4293

14. Additional Organizational areas affected:

*The use of computer lab such as LRC 105 is necessary.

15. Identify the impact on resources and anticipated costs:
Justification: Student planners specific to CR athletes and folders to keep important CR papers in will help dramatically to assist students to become organized with their busy schedules and accumulating paperwork. Students will be trained and in the orientation and will be supported by coaches to use their planners and folders
16. Budget:
Planners – Print Services - $5.00 X 250 students = $1,250.00
Folders – Printing Services - $3.00 X 250 students = $750.00

*Staff hours required to develop and facilitate the student-athlete orientations fall under the umbrella of April Evans’ regular duties.

Manager Review: Melissa Green, Ex. Director, enrollment and retention  Date: 3-7-08
(name and title)
Comments:

For Office Use Only

Date submitted to CPC Support Team: 3/7/08
Action Plan Number Assigned: 10

CPC Support Team Action: IEC Review is complete, suggested revisions have been made

Date submitted to CPC: 3-12-08
CPC Action:

Date:

Revision: February 25, 2008