The CR Committee Digest provides important updates from the Planning and Senate Committees. Visit here for detailed information about the committee: [inside.redwoods.edu](http://inside.redwoods.edu)

Visit the committee calendar to see the next time each committee meets: [CR's calendar of committee meetings](http://inside.redwoods.edu)

### Academic Senate
The Academic Senate approved BP/AP 4020 Program, Curriculum and Course Development. The Academic Standards and Policies Committee (ASPC) had been working on this policy since last spring. The policy is being reviewed by College Council, which is the next step in building/revising academic policies. The ASPC hopes to present BP/AP 4021 Program Revitalization, Suspension, or Discontinuation to the Senate early in the spring semester. The Senate also voted to reinstate the Professional Relations Committee within the Senate subcommittees. Jerred Scheive, ASCR President, has become the ASCR Senate Representative, and has proven himself a valuable asset. The Faculty Development Committee (FDC) has had its recommendations for First Round funding approved by the Senate. These and other Senate activities and developments may be found on the Academic Senate website (http://inside.redwoods.edu/Senate/index.asp). Links to all of the Senate subcommittees may be found there, also. There will be an Academic Senate meeting December 5, and then the next meeting will occur on February 6.

### Assessment Committee
The Assessment Committee met on November 17 and discussed the following:

1. An update on the formation of an ad hoc committee of the Academic Senate to review the role of assessment in shared governance and to review the general education outcomes. The later review will also include an evaluation about using course SLO mapping to provide GE assessments without courses undertaking a separate GE assessment process.

2. The Assessment Committee reviewed a document that describes how to complete a course-level assessment report. The emphasis is on producing thorough reports that provide evidence of assessment being used for course improvements. The document also provides examples of thorough report. This document was review, modified, and then distributed to faculty.

3. The Assessment Committee is in discussion regarding workshops and sessions for the January flex days.

### Distance Education Planning Committee
DE Planning Committee met only once in November (due to Thanksgiving Holiday interrupting our usual 2nd meeting date).

In November the committee discussed the following items:
- Canvas adoption, and trainings for spring 2015 adopters;
- Online Teaching and Learning Training deployment;
- Website redesign for DE;
- Student complaint process;
- New technology deployment: WebEx and TelePresence; and
- Synchronous, interactive video courses using TelePresence and WebEx

### Enrollment Management Committee
The Enrollment Management Committee developed initial three year FTES targets with subsequent TLUs for discussion with the Budget Planning Committee. The FTES targets assumed an increase in the number of full time faculty, an increase in FTES/Section efficiency, counting both summers in 2016-17 and 1% growth in 2016-17.
Institutional Effectiveness

The IEC began work on the 2015-2016 Annual Plan. They started by identifying all action items in the Strategic and Education Master Plans which have been given little or no attention. They then moved to action items included in the 2014-2015 plan which are taking longer than expected to complete so that they can carry over to next year.

The committee will begin to collect feedback from constituents for additional items to be added. You are encouraged to contact Angelina-Hill@redwoods.edu with suggestions for the Annual Plan. We want as much involvement as possible.

Multicultural and Diversity Committee

The MDC has ratified the formalized process and procedure of the Multicultural and Diversity Award as well as updated the nomination form to be more inclusive of those who can nominate and those who can be nominated. The committee will submit these changes to the Senate. In addition the committee has made recommendations to the EEO Advisory Committee. Further recommendations will be provided to support the Workforce Equity Hiring Plan. The midterm accreditation report indicates that the MDC consults with HR/EEO to support this plan and recommendations are in discussion. One action the MDC is implementing is creating a more diversity-friendly presence on the main CR webpage, and soon, the calendar will include multicultural heritage items and links to local events. The committee is presently discussing courses to recommend for protection that encourage growing a diverse workforce. The MDC is supporting the LiNK student union to bring LiNK Nomads to CR who speak about the ordinary lives of North Koreans and the refugees who risk their lives to leave their homeland. This event is Dec. 4th at 4:30.

Technology Planning Committee

TPC discussed the need for a policy regarding computer platforms supported by the district. The extent to which Macs are to be purchased through the general fund has been unclear, as well as whether or not they have a longer replacement period than PCs because they cost more. The TPC is looking to see if the League of California has an Administrative Procedure which addresses this issue.

Following a conversation with Expanded Cabinet, the TPC discussed additional ways of tracking technology purchases so that IT is aware of and can support all purchases. The Grants Manager was contacted to make sure there is notification for grant-funded tech purchases. IT also plans to meet with the Deans to discuss the tracking of discretionary funds used for technology.

Some members of the TPC were anxious to receive WebEx training and to develop a process for which Cisco Telepresence units can be used by instructors following proper training. IT is in the process of scheduling training.