College of the Redwoods
Request for Funding FY 2013-14

This form should be used for requesting new staff positions and included in the program review process.

Initiator:  
Julia Peterson

Date:  
10/31/14

Department:  
Adult Education

Requested Amount:  
$34,000

Divisional Rank (if any):  

Position description (please provide details about the position need):
[form will expand as needed]

Temporary staff: Adult Education and Noncredit support and coordination

Statement of Need (Justify the need for the position)

Adult Education and Noncredit classes are occurring and planned in many different areas across the District including CR facilities, elementary schools, high schools, Humboldt and Del Norte County jails, The Job Market, the California Conservation Corps, the Jefferson Community Center, tribal locations and more. Due to partner schedules, holidays and other constraints, the off-campus classes frequently require different scheduling than regular on-campus classes. Scheduling, especially with the rapid growth of Noncredit, is a complex but crucial task. Attendance and other tracking systems are still being developed and at this time require significant attention.

Link with Institutional Goal/Assessment Results (Describe):

This request links to increasing student persistence, increasing FTES by keeping students in noncredit classes, and helping them transition into credit classes.

New 11/14/12