Present: Paul Chown, Sheila Hall, Ruth Moon, Anna Duffy

1. **Assessment Outcomes – progress report**
   Athletics, EOPS, and Counseling service areas have not yet been updated. EOPS and Counseling are in progress. Enrollment Services may look into merging some of their similar outcomes. Ruth Moon reminded us of the untapped potential of using shared outcomes.

2. **Workshops** – SDAG will offer workshops to help the service areas submit their assessment reports using the new form. The general consensus favored offering one or more workshops in early summer (June). We would prefer to use a room with multiple computers so that the area leaders could enter their reports during the workshop. Paul will send an email to the area leaders looking for feedback.

3. **Integrated Planning Annual Timeline** – The committee discussed the relevant parts of the Annual Timeline as it relates to Assessment. Of significance was the Sept. 15 deadline for submission of the assessment reports and possible changes to outcomes for the next academic year. We also briefly discussed the relation between assessment and program review in coordination with the timeline.

4. **Other Business** – as a follow-up to the shared outcomes discussion, we discussed the challenge that SDAG and the service areas face regarding dialog of ideas between instruction and the service areas. Paul and Sheila will work with the larger Assessment Committee to encourage better communication.

Meeting adjourned at 4:00pm.

These meeting notes by Paul Chown.