1. Assessment Committee report on SD shared outcomes
   - Cheryl and Ruth will attend AC meeting tomorrow at 3:30. Will share assessment work posted on Artifact page for CSSO on surveys and shared outcomes (SEPs, withdrawals, etc.)
   - Ruth already has looked up course outcomes linked to library, Cheryl is working on others.

2. Assessment progress
   - Withdrawal outcome – Ruth and Cheryl discussed last week; student confusion on deadlines, calendar, etc. – need for faculty involvement. Could we create a unified institutional campaign, use business/marketing/graphics skills we have with existing faculty and staff? Could we use google calendar, public calendar? Something student’s could put on phone. Available on any desktop. Had a class do this. Saturation – need to put the information everywhere. Needs a catchy slogan. The best would be if faculty could put it in their syllabus. (required would be great!)
   - Hard to control for events that occur outside the classroom that effect withdrawal
   - Need to connect more to annual institutional plans – FYE etc.; assessment results show that students want to hear important information face to face or at least from a person.
   - Should we focus on organizational practices to ensure employees provide consistent information (desktop, see Kathy). Change mindset to eforms.

3. Flex activity
   - Scheduled for second week in January-ish, will have preliminary discussion on linked outcomes. Prep meetings for – over break? Will schedule some depending on availability.

4. Assessment Thursdays
   - Prep for flex
   - Identify and prioritize other program challenges such as “withdrawals” for Enrollment Services. Joint dialogue would be excellent for this because instructional side of the house might have other viewpoint on how to keep students on the pathway – they see other things that might be challenges we haven’t identified yet. Need to provide examples that will motivate faculty to come - Have you ever wondered what happens . . . some teaser questions. Things in which faculty “must” be involved. Would John J. be willing to participate?

5. Other – AOC needs progress “bullets” for addendum report. Look at what we have done as of the last report. AC and Rec 1 also working on.