MINUTES

Members Present: Bob Brown, Mark Renner, Dave Bazard, Peter Blakemore, Steve Brown, Dan Calderwood, Mike Cox, Kady Dunleavy, Marcy Foster, Garth Johnson, Philip Mancus, Laura Mays, Sandra Rowan, Richard Ries (for Kevin Yokoyama), Dr. Keith Snow-Flamer and Raul Romero.

Members Absent: Kevin Yokoyama

1. Call to Order: The meeting was called to order at 1:04 pm

2. Introductions and Public Comment: Copresident Brown welcomed new Senators to the meeting; there were no public comments.

3. Approve the September 6, 2013 Meeting Minutes: On a motion by Kady Dunleavy, seconded by Sandra Rowan, the minutes were approved without objection.

4. Action Items
   4.1 Approve the Curriculum Committee Recommendations from September 13, George Potamianos: on a motion by Steve Brown, seconded by Dave Bazard, the recommendations were approved by roll call vote: Bazard – y; Blakemore – y; Brown, S. – y; Calderwood – y; Cox – y; Dunleavy – y; Foster – y; Johnson – y; Mancus – y; Mays – y; Rowan – y.
   4.2 Approve the Faculty Qualifications Committee Recommendations from September 13, Michelle Haggerty on a motion by Kady Dunleavy, seconded by Garth Johnson, the recommendations were approved by roll call vote: Bazard – y; Blakemore – y; Brown, S. – y; Calderwood – y; Cox – y; Dunleavy – y; Foster – y; Johnson – y; Mancus – y; Mays – y; Rowan – y.
   4.3 Approve Senate Constitution Amendments on a motion by Philip Mancus, seconded by Dave Bazard, discussion ensued. Off-site participation ruling was brought into question. Suggestions included looking into the Brown Act language. Steve Brown proposed an amendment to the Constitution, and Dave Bazard seconded. Garth Johnson found and read the actual Brown Act language and the Senator withdrew the proposed amendment. Senator Johnson then made another amendment to simply remove “publicly”, which Senator Blakemore seconded. A further amendment “and desires to vote” after “Senator participates remotely” was proposed and seconded. After discussion, the suggested amendments were approved by roll call vote: Bazard – y; Blakemore – y; Brown, S. – y; Calderwood – y; Cox – y; Dunleavy – y; Foster – y; Johnson – y; Mancus – y; Mays – y; Rowan – y.
   4.4 Approve Senate Bylaws Amendments: on a motion by Peter Blakemore, seconded by Steve Brown, discussion ensued regarding the highlighted items under Faculty
Development and it was decided that A.4. would be considered a strikethrough, and B.5. would remain for the Faculty Development Committee to discuss. The amendments were approved with these changes by roll call vote: Bazard – y; Blakemore – y; Brown, S. – y; Calderwood – y; Cox – y; Dunleavy – y; Foster – y; Johnson – y; Mancus – y; Mays – y; Rowan – y.

4.5 Approve Academic Senate Proposed Appointments: on a motion by Kady Dunleavy, seconded by Sandra Rowan, the Appointments were approved by roll call vote: Bazard – y; Blakemore – y; Brown, S. – y; Calderwood – y; Cox – y; Dunleavy – y; Foster – y; Johnson – y; Mancus – y; Mays – y; Rowan – y.

5. Discussion Items

5.1 Writing Across the Curriculum, Peter Blakemore: The Senate has been ruminating WAC for years. No program has existed. Senator Blakemore remarked that at the Assessment Summit it was a very high priority discussion item. He asked the Senate to promote ways to begin the procedures to implement a real program at CR. His attachment presented many links to resources that are available to Faculty. He would like to know how the Senate feels about participating in and encouraging their constituents to bring about this program. A Senator asked what it would look like and Senator Blakemore gave some examples of different ways to go about it, and that part of the discussion would be how best to implement it for CR. A Senator asked how it would be applied once it’s started, how we would move it into the courses. Different departments would have different needs. We could build huge resource areas with examples. College-wide discussion would facilitate finding the best practice for the school. Carrots and sticks to increase the amount of writing? Students need critical thinking. The Senate could request and compile existing practices that general Faculty already implement in their classes. Where would we place that material so it is available to the most people? Possibly start with an Ad-Hoc committee to set the guidelines and then take the proposals to the Senate and gather information to see what people are already doing. Also find out what this core group felt they would need in order to initiate a real committee/program. Restore Pedagogy. Copresident Brown affirmed that the Senate agrees we need start WAC. A Senator offered that it would be helpful to put out an email to all Faculty. There may be departments that have ideas about writing that we haven’t even thought of, yet. There needs to be a “clearing house” somewhere to keep all these ideas/practices/notes where everyone can reach them.

5.2 Draft Faculty Prioritization Process, Keith Snow-Flamer: The Administration wrote up the proposed changes, and the Senate Copresidents were asked to join in the discussion. Dr. Snow-Flamer reported that they started looking at the process last spring and did some of the work over the summer. They looked at changing it due to administrative structure changes, and then looked at current processes and what worked and what was lacking. Mendocino, Del Norte and Klamath/Trinity would work through the Deans of the departments on their campuses with needs. However, there are Senators who feel they would like site-specific requests to be more direct. Areas of concern: Faculty and SITE representation should be reconsidered; the timeline is still a little behind; how do we alleviate the soft enrollment problem?; and striking language in the Rubric. Next steps will be to utilize these suggested revisions and return the draft as a discussion item at the next full Senate meeting.

5.3 Faculty Development Committee Request Form Revisions, Kerry Mayer: Correction to #
7; use the word “Accreditation” instead of “education” requirements. Every year we need to clarify guidelines to codify past practices, especially in light of decreased funding. After today’s discussion, the committee will consider the suggested changes (grant language in line #9) and bring it back as an action item. Chair Mayer added a plea from the Committee to the Senate and Administration for more money; due to the rising costs of travel, more is needed in order to support faculty development funding.

5.4 Draft AP 5050 Matriculation, Bob Brown: This AP is an upcoming policy to be considered by College Council that is of importance to the faculty, and he is asking for feedback to take back to the Council. Questions included whether this is mandated for students: only if they have a SEP in place and in order to get the funding that is based on the number of SEPs. Another suggestion was to change the formatting of a list.

6. Reports
6.1 College Update, Keith Snow-Flamer: Dr. Snow-Flamer stated that he is gratified to be working with AS/CRFO and it’s been exciting to make things happen both in the short and long term; we have established a good foundation. There has been an email request for comments regarding the accreditation report by Tuesday, September 24. Two counselor offers have been accepted.

6.2 ASCR Update, Raul Romero: Some of the discussion items that were covered in the last ASCR meeting, September 13th 2013, were:

- The development of an Ad Hoc committee for a “Club Sign-Up” day, as proposed by Senator Wendy Choate.
  - This committee will focus on trying to establish a set date for prospective clubs and/or activities groups, so we can get students that are looking to get involved with their school an easier time with the intricacies of developing a club/activities group.
  - It may also entail a workshop-type endeavor to take place as well.
- Also, the development of an Ad Hoc committee for an “Associate Senator” program, as proposed by President Daniel Potts.
  - This committee will focus on trying to establish a working program (under ASCR) that will allow incoming Freshmen—because not having an established GPA, according to the bylaws, prevents consideration into AS—to serve as a sort of “apprentice” under AS members, so they may gain knowledge of parliamentary duties and language, and network with like-minded individuals.
- Furthermore, about 4 members from ASCR will be attending (in 13 days’ time) the annual ASGA (Associated Student Government Association), held in Washington D.C.
  - Beneficial to ASCR, this trip will further enrich AS’s knowledge of parliamentary procedure and possibly establish networks

6.3 College Council Update, Copresident Brown reiterated that constituent feedback regarding Board Policy out for review is very important. ASPC had their initial meeting so we will be seeing some new and revised policies soon.

6.4 Board of Trustees September 10 Meeting, Bob Brown: There is Audio available for Board Meetings; please listen; one should soon be able to watch video again.

✓ Final budget presented with projections: CBO Lindsey thanked constituent groups regarding concessions and balancing the budget.
+ 5% reserve and steady growth projected.
Trustee Ross asked about the high number of stipends - a lot of things were going on that required certain personnel to be working over the summer outside of contract work.
Dr. Hill presented the IEC report; copies can be attained in the President’s office.
Jeff Cummings: the ACCJC draft is ready for review by next Tuesday (Sept. 24).

7. Announcements and Open Forum: Dave Bazard-Angelina Hill wrote about assessment activities-program level assessments and degrees and certificates. 74% of all outcomes in all courses have been assessed. He suggested everyone thank their colleagues for doing all that work. Copresident Brown thanked Dave Bazard for all his work and workshops and communication.
Please watch the Football Game tomorrow (Sept. 21)! 1 PM

8. Adjournment: On a motion by Sandra Rowan, seconded by Garth Johnson, the meeting was adjourned at 2:55 pm.

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