AGENDA

Members Present: Bob Brown, Mark Renner, Dave Bazard, Peter Blakemore, Bill Hole (substitute for Steve Brown), Dan Calderwood, Mike Cox, Kady Dunleavy, Philip Mancus, Laura Mays (by phone), Richard Ries (by phone), Sandra Rowan, Chris Vicory, Keith Snow-Flamer, Wendy Choate (new ASCR Senator).

Members Absent: Steve Brown, Marcy Foster

1. Call to Order: Co-President Brown called the meeting to order at 1:07 pm.

2. Introductions and Public Comment: Co-President Bob Brown welcomed the Senators and audience and called for public comments. No comments were forwarded.

3. Approve the December 6, 2013 Meeting Minutes: On a motion by Dan Calderwood, seconded by Peter Blakemore, the minutes were approved as written.

4. Action Items
   4.1 Approve Academic Standards and Policies Committee New AP 4105 Distance Education: On a motion by Kady Dunleavy, seconded by Dan Calderwood, the policy was opened for discussion. As there was no discussion, a roll call vote was taken:
   Roll Call Vote: Dave Bazard - y; Peter Blakemore - y; Bill Hole (for Steve Brown) - y; Dan Calderwood - y; Mike Cox - y; Kady Dunleavy - y; Philip Mancus - y; Laura Mays - y; Richard Ries - y; Chris Vicory - y. The policy was approved.
   4.2 Approve Curriculum Committee Revisions to “Curriculum Proposal for Distance Education Course” Form: On a motion by Peter Blakemore, seconded by Dan Calderwood, the revision was opened for discussion. As there was no discussion, a roll call vote was taken:
   Roll Call Vote: Dave Bazard - y; Peter Blakemore - y; Bill Hole (for Steve Brown) - y; Dan Calderwood - y; Mike Cox - y; Kady Dunleavy - y; Philip Mancus - y; Laura Mays - y; Richard Ries - y; Chris Vicory - y. The form was approved.

5. Discussion Items
   5.1 Student Success Summit Outcomes: Brown presented the agenda for next Friday’s Summit. The goal of bringing it to the Senate was to give Senators an opportunity to suggest outcomes they would like to see from the Summit and to help guide the subsequent Task Force work. The group that was invited includes area Principals, Counselors/Advising, Humboldt County Office of Education (HCOE) personnel, etc. There will be a panel discussion and round tables to get feedback on specific questions/outcomes to help bridge relationships with high schools and reach out to students. Some suggestions included:
   - We need to get the word out to District high schools and charter schools that we
are starting this outreach program with early college classes now available.
- Could we offer counseling as a part of this program? Brown responded that Sheila Hall has been a part of the discussions.
- Identifying demographic needs is very important in order to know who we need to reach.
- Capture and hook students, put them on a well-planned educational pathway.
- Faculty meetings (at high schools) were suggested to be a very good place to interact with high school faculty.
- TMC gives goals. We can help them navigate better when they get to University.
- Publicize our GS/FYE programs! Inform high schools that we are evolving (WAC, Honors Program, etc.) and making efforts to improve services that we offer or will start to offer. Have publications that high school teachers/counselors can hand out to their students.
- Get more involvement from all the divisions; facilitate CR faculty to area K-12 school faculty interactions.

5.2 March 7 Senate Meeting Late Start: General agreement among Senators to okay a late start (1:30 pm) on March 7; this would enable Pru Ratliff to sign up more faculty that day, and give Senators more time to get from her event (estimated to be done by 1:15) to the Senate meeting.

6. Reports
6.1 Executive Committee December 17 Meeting Approvals
   6.1.1 Curriculum Committee December 13 Recommendations: Co-President Brown presented the Curriculum recommendations, which included the suggested edit by the Executive Committee to include under CIS 1 the same language as in other similarly updated courses – “Course update to align course with C-ID curriculum”. This set of recs was approved by Executive Committee, and have since been approved by the Board of Trustees.

6.2 College Update: Keith Snow-Flamer apologized for being late due to AB 86 planning group meeting. It is a huge process, and this group of 35 people has a very short time to plan this grant of $228K. The grant has to be to the Chancellor’s office by February 24. It is in our interest to draw those pathways between adult education courses and credit courses. He then gave an update about the Summit. Forty people have RSVP’d. They have also made collaborative efforts with HSU, who have a strong interest to talk to us about our ADTs, as HSU needs to boost their enrollment, too. Tomorrow he will do a presentation to the Board about Enrollment Management. The CCSF-320 document to send to the Chancellor’s office is in the works; 4009 FTEs will break the target (still a projection), and the goal for next year is 4200 FTEs. There is still a lot of work to do. May 27 is the beginning of Summer term with 6-8 week courses (to match HSU schedule). A second session for Summer will begin June 23 (to hopefully pick up high school enrollees). The Dual Enrollment program is catching on: Six courses were planned to begin January 21 at Eureka High - three are cancelled and the other three (Philosophy, Speech and Sign Language) are going strong with great enrollment. Mid March courses to begin at other schools. Dual enrollment data is still coming in. Are the students at other high schools getting the word? The Pilot program starts at Eureka HS, then after we make sure things run smooth we’ll be publicizing to more schools.
6.3 ASCR Update: Alicia Flowers was not present, but Wendy Choate will be filling in, and as she was in the audience, she gave us a report. Turkey drawings went well and they also spent some money at CDC with projects for the kids; the new ASCR office is ready and they will have a grand opening the second week of school, with raffles, entertainment and refreshments, (raffle tickets $5 each and 5 for $20); also exploring support of Coaches VS Cancer. Other Upcoming Events include guest speakers and workshops, Pie Day, March in March, and horse-back riding in Orick. She asked Senate help to get correspondents from students at Mendo and KT. The next ASCR meeting is on Jan. 24.

6.4 December 10 and January 14 Board of Trustees Meetings Update: Co-President Brown reported that Trustees Biggin and Dorn went to CCC convention. PROP 39 was discussed. Governor’s Budget was discussed. Very small COLA fund and pay down of deferrals helps to eliminate need for TRANS mid-year loans – with caution regarding NOT seeing all the money coming back that we’ve “lost” over the past few years. Funding model changes. Lee Lindsey mentioned that the Budget announcement is the best in years. Bond status update, reaffirmed and combined with the new list and figured out what would be budget, bond and “other” projects. BPC will talk about how much of that will go each year. Paul DeMark gave his marketing report, with radio and TV spots. As pleased as we are about how hard we’ve been working, which is great, we still have to work on sustainability. We should hear from ACCJC by mid-February. Tom Henry would caution us that no matter how well we did, he strongly advises that a warning status could still be the best we can hope for.

7. Announcements and Open Forum
   7.1 Faculty Meeting January 24 at 11:45 AM in the Board Room
   7.3 Faculty Development Fund Proposals Deadline February 14
   7.4 February 7-8 Accreditation Institute Participation Update: thank you to the Administration for the funding to send Mark Renner and Dave Bazard (Assessment Coordinator) to this Institute, and we’ll get a report from them soon after.
   7.5 Humanities is still looking for a replacement for Garth Johnson for Spring term Senate representation.
   7.6 Web redesign being done on CR sites; some pages may not be functioning properly. Hopefully the committee membership information will be more readily available soon.
   7.7 Special Closed Session will be called to order at 3:00 pm.

8. Adjournment: On a motion by Dave Bazard, seconded by Philip Mancus, the meeting was adjourned at 2:10 pm.

Public Notice—Nondiscrimination:
College of the Redwoods does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color or disability in any of its programs or activities. College of the Redwoods is committed to providing reasonable accommodations for persons with disabilities. Upon request this publication will be made available in alternate formats. Please contact Debbie Williams, Academic Senate Support, 7351 Tompkins Hill Road, Eureka, CA 95501, (707) 476-4259, 9 a.m. to 4 p.m., Monday, Tuesday, Thursday, and Friday.