MINUTES

Members Present: Dan Calderwood, John Johnston, Colette Beaupre, Peter Blakemore, Steve Brown, Kady Dunleavy, Deanna Herrera-Thomas, Ed Macan, Laura Mays, Dave Bazard (for Jon Pedicino), George Potamianos, Richard Ries, Sandra Rowan, Jessica Howard (for Sally Urban)

Members Absent: Tim Baker, Jon Pedicino, Ruth Rhodes, Sally Urban

Guests included Mark Renner, Mark Winter, Angelina Hill and Tracey Thomas

1. Call to Order: Copresident Dan Calderwood called the meeting to order at 1:04 pm.

2. Introductions and Public Comment: Copresident Calderwood welcomed everyone to the meeting and called for public comments. None were forwarded.

3. Approve February 6, 2015 Academic Senate Minutes: On a motion by Kady Dunleavy, seconded by Steve Brown, the minutes were approved as written.

4. Action Items
   4.1 Approve February 13 Curriculum Committee Recommendations: On a motion by Kady Dunleavy, seconded by Colette Beaupre, the recommendations were unanimously approved by roll call vote: Colette Beaupre – y; Peter Blakemore – y; Steve Brown – y; Kady Dunleavy – y; Deanna Herrera-Thomas – y; Ed Macan – y; Laura Mays – y; Dave Bazard – y; George Potamianos – y; Richard Ries – y; Jessica Howard – y.

   4.2 Approve Revised Multicultural and Diversity Award Process and Application: On a motion by George Potamianos, seconded by Peter Blakemore, MDC Chair Deanna Herrera-Thomas presented the two documents that included all of the suggested revisions from the Senate meeting of February 6. George Potamianos made a motion to split the two documents into two separate approvals, and the motion was seconded by Peter Blakemore. The vote to split was unanimously approved by roll call vote: Colette Beaupre – y; Peter Blakemore – y; Steve Brown – y; Kady Dunleavy – y; Deanna Herrera-Thomas – y; Ed Macan – y; Laura Mays – y; Dave Bazard – y; George Potamianos – y; Richard Ries – y; Jessica Howard – y. The discussion for the award process was opened with a motion by Peter Blakemore, seconded by Dave Bazard and was unanimously approved by roll call vote: Colette Beaupre – y; Peter Blakemore – y; Steve Brown – y; Kady Dunleavy – y; Deanna Herrera-Thomas – y; Ed Macan – y; Laura Mays – y; Dave Bazard – y; George Potamianos – y; Richard Ries – y; Jessica Howard – y. Then, on motion by Peter Blakemore, seconded by George Potamianos, the form revisions was unanimously approved by roll call vote: Colette Beaupre – y; Peter Blakemore – y; Steve Brown – y; Kady Dunleavy – y; Deanna Herrera-Thomas – y; Ed Macan – y; Laura Mays – y; Dave Bazard – y; George Potamianos – y; Richard Ries – y; Jessica Howard – y.

   4.3 Changing Course-Level Assessment Deadline Proposal: On a motion by George Potamianos, seconded by Steve Brown, the proposal revisions were discussed. George Potamianos made a motion to amend the deadline by one week: change the deadline from “one week after course grade” to “two weeks after course grade”. Kady Dunleavy seconded and Dave Bazard (presenter) had no objection, and motion to amend was approved by roll call vote: Colette Beaupre – y; Peter Blakemore – y;
Steve Brown – y; Kady Dunleavy – y; Deanna Herrera-Thomas – y; Ed Macan – y; Laura Mays – y; Dave Bazard – y; George Potamianos – y; Richard Ries – y; Jessica Howard – y. The amended proposal was then unanimously approved by roll call vote: Colette Beaupre – y; Peter Blakemore – y; Steve Brown – y; Kady Dunleavy – y; Deanna Herrera-Thomas – y; Ed Macan – y; Laura Mays – y; Dave Bazard – y; George Potamianos – y; Richard Ries – y; Jessica Howard – y. The new timeline will not begin until Fall 2015; notwithstanding, instructors can begin assessments at any time during the Spring 2015 term and could theoretically be completed before the new deadline.

5. Discussion

5.1 Online Proctoring and Distance Education Update: Copresident Calderwood thanked Mark Renner and Mark Winter for all the work they’ve been doing for Distance Education (DE). They began today’s report with the DE Update: DE have been working with the Deans and Keith Snow-Flamer on enhancing the online experience with new modalities for Distance Ed teaching. The DE Planning Committee has become a highly functional entity, working on adding online modalities, creating faculty online credential guidelines, etc. There is a new MOU for online training that is being finalized, and the first training sessions are on schedule. They also worked on the updated DE Substantive Change Proposal. They still believe that CR needs to do more marketing for online courses, as people are still unaware of the availability. Mark Renner then presented the procedures, flow chart and forms that have been developed in keeping with AP 4105 Distance Education. They have been proactive in providing guidelines for proctoring of online tests.

5.2 Ad-hoc Committee for Faculty Role in Assessment: As the chair of the Senate Ad-hoc committee, Dave Bazard brought forward for review the language they would like to have added to AP 3260 Participatory Governance in order to better define the role of faculty in assessment. The ad-hoc committee still has the assignment to determine if mapping GE learning outcomes will help with evaluating those outcomes and how it would look.

5.3 Ad-Hoc Committee Members for Academic Senate Co-President Search 2015-16: Dan Calderwood announced the annual Copresident search and asked for volunteers. Steve Brown will chair the committee, and Deanna Herrera-Thomas and Kady Dunleavy volunteered for the 2015 Ad-Hoc Copresident Search Committee. They will put a slate together and announce the nominees at the April 3 meeting.

5.4 Mendocino Substantive Change Proposal — Transfer of Control of the Mendocino Coast Campus: Angelina Hill explained that the Commission instructed CR to have separate change proposals for each transfer. The roles of the Redwoods Community College District (RCCD) and the Mendocino-Lake Community College District (MLCCD) are very similar in regards to their mission.

5.5 DE Substantive Change Proposal — Offering more than 50% of programs via Distance Education: Angelina Hill also presented this document, which was developed to propose CR’s offering online learning options for AA/AS degree and certificate programs with 50% or more of the work via distance learning modalities.

6. Reports

6.1 Student Success Summit Outcomes: Copresident Johnston reviewed the two predominant themes from the Summit: 1) CR needs more robust professional development opportunities for all employees and 2) CR should reinitiate the “new faculty orientation”, especially with the new faculty being hired.

6.2 President Search Committee Update: Copresident Johnston updated Senators on the timeline for initial Skype interviews and future on-site visits of prospective candidates.
6.3 College Update: Keith Snow-Flamer reported that work is being done to finish the Department of Education (DOE) Audit, which must be received by the DOE by March 2.

6.4 ASCR Update: Jerred Scheive reported that events are happening on campus. The previous Wednesday, ASCR served 600 meals (buffet) to students in the cafeteria. There is a planning committee set up to discuss having an Advocacy Summit on campus, in which faculty are encouraged to participate. Julie Adams of the Academic Senate for California Community Colleges (ASCCC) has been invited.

7. Announcements and Open Forum

7.1 Sunsetting MyCR/Sakai LMS by August, 2015

7.2 LATE START for the next meeting! 1:30 pm Apr. 3!

7.3 Start thinking about nominations for Faculty and Associate Faculty of the Year (Notice to be sent soon / April 1 Deadline for nominations)

7.4 Upcoming CR Events (please announce any events!):
- Faculty Development Fund Proposals Deadline March 6
- Book of the Year Author Sherman Alexie, March 5 at 1 PM in the Theatre
- 2014-15 Portugal Award Winner Shannon Sullivan showing “Post China: A Ceramic Journey” exhibit through March 25 in Creative Arts Gallery

8. Adjournment: On a motion by Colette Beaupre, seconded by Peter Blakemore, the meeting was adjourned at 2:10 PM.

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