MINUTES

Members Present: Dan Calderwood, John Johnston, Tim Baker, Colette Beaupre, Peter Blakemore, Steve Brown, Kady Dunleavy, Deanna Herrera-Thomas, Ed Macan, Laura Mays (phone), George Potamianos, Ruth Rhodes (phone), Sandra Rowan, Sally Urban, Keith Snow-Flamer, and Gabe Ostrow (for Jerred Scheive)

Members Absent: Jay Dragten, Jon Pedicino, Richard Ries, Jerred Scheive

1. Call to Order: Copresident Dan Calderwood called the meeting to order at 1:54 pm.

2. Introductions and Public Comment: Copresident Calderwood welcomed everyone to the meeting and called for public comments. No comments forwarded.

3. Approve October 17, 2014 Academic Senate Minutes: On a motion by Steve Brown, seconded by Colette Beaupre, the minutes were approved as written after some discussion.

4. Action Items

4.1 Approve Curriculum Committee October 24 Recommendations: On a motion by Kady Dunleavy, seconded by Sandra Rowan, the recommendations were discussed. Senator Baker asked to have Course “FT 201 Intro to Wildland Fire Behavior” removed from the recommendations because this Community Education course name is too similar to a regular course (FNR Intro to Wildland Fire). This exclusion was agreed to by Chair Potatmianos, and further discussion ensued as to how the Curriculum Committee ensures that faculty are involved in new curriculum. CIO Keith Snow-Flamer said that he would speak with the Deans. An amendment to strike FT 201 was moved by Tim Baker, seconded by Kady Dunleavy and approved by roll call vote: Tim Baker – y; Colette Beaupre – y; Peter Blakemore – y; Steve Brown – y; Kady Dunleavy – y; Ed Macan – y; Laura Mays – y; George Potamianos – y; Ruth Rhodes – y; Sandra Rowan – y; Sally Urban – y. The amended recommendation was unanimously approved by roll call vote: Tim Baker – y; Colette Beaupre – y; Peter Blakemore – y; Steve Brown – y; Kady Dunleavy – y; Ed Macan – y; Laura Mays – y; George Potamianos – y; Ruth Rhodes – y; Sandra Rowan – y; Sally Urban – y.

4.2 Approve Academic Standards and Policies Committee Revisions to BP/AP 4020 Program, Curriculum and Course Development: The policy/procedure included all suggested Senate edits and was unanimously approved; the policy/procedure will be sent to College Council as the next step in the revision process. The roll call vote: Tim Baker – y; Colette Beaupre – y; Peter Blakemore – y; Steve Brown – y; Kady Dunleavy – y; Ed Macan – y; Laura Mays – y; George Potamianos – y; Ruth Rhodes – y; Sandra Rowan – y; Sally Urban – y.

4.3 Approve Professional Relations Committee Bylaw Revision/Addition: On a motion by George Potamianos, seconded by Sandra Rowan, the Bylaw was reviewed. There was a motion to amend the language (motion by Ruth Rhodes, second by Peter Blakemore)
in #5 to included “some or all”; after a short discussion the amendment was retracted. The revision of bylaw and addition of Committee was approved unanimously by roll call vote: Tim Baker – y; Colette Beaupre – y; Peter Blakemore – y; Steve Brown – y; Kady Dunleavy – y; Ed Macan – y; Laura Mays – y; George Potamianos – y; Ruth Rhodes – y; Sandra Rowan – y; Sally Urban – y.

5. Discussion

5.1 AP 4235 Credit By Examination Procedure Update: Senator Dunleavy was available to explain that the BRN Self-study requires that Nursing use their own internally developed method for Credit by Examination in order to meet their Accreditation standards and remain in compliance. The wording used to exist in this procedure, but a recent revision had caused it to be stricken as unnecessary. However, it is necessary to have these internal methods, both for Accreditation for Nursing, and also for many Certification requirements (e.g., Automotive Technicians). It became necessary to “fast-track” the additional language (January deadline), and after vetting by the Executive Committee, it was decided that the language could be added expeditiously without going through ASPC, if it was approved by the Senate and College Council (and reviewed by the BOT). With that explanation, the added language was approved, and an additional bullet under the heading “Credit by Examination may be obtained by one of the following methods” was added (third bullet: Internally developed method to meet external Accreditation/Certification requirements). The procedure will be an Action Item for approval at the next Senate meeting (Nov. 21).

5.2 BP/AP 3260 Participatory Governance Review: At a previous Senate meeting (Oct. 17, Agenda Item 5.2 Assessment Deadline Proposal), the introduction of an ad-hoc committee was suggested to look into the Senate/Faculty role in assessment coordination. Senators agreed that an ad-hoc would be a reasonable next step. It was suggested that the committee be made up of the Curriculum Chair, the Assessment Committee Co-chairs, and at least one other member of the Assessment Committee. Other suggestions were to include a Dean and past chairs of Assessment. The Copresidents will take the ad-hoc membership suggestions to the Executive Committee and will announce the makeup of the committee as soon as possible.

6. Reports

6.1 College Update: Keith Snow-Flamer stated that CR has a 4137 FTE target projection, and that for Fall we are now at 2008, not counting noncredit courses. We would like to continue this trend through Summer 2015. If we can, it looks like we’re on target for the year.

6.2 ASCR Update: Jerred Scheive was unavailable, but Gabe Ostrow, Executive Vice President, was able to fill in for Jerred. VP Ostrow reported that their officer training is completed. The ASCR has 2 new applicants and if they are qualified, they will be able to fill 11 of 14 Senate seats. He asked that instructors please announce the November 11 and 12 Elections for Student Trustee in their classrooms. He stated that the Student Senate has endorsed the $1 increase for students fees (Assembly Bill #1358). The fees will be split with the SSCCC (Student Senate for California Community Colleges) and CR’s student body organization. ASCR is working on supplying more No Smoking signs on campus. They are also working on implementing Water Stations around campus. An election scheduling question came up regarding holding elections on holidays. VP Ostrow will bring it up with his advisor.

6.3 Articulation Update: Jay Dragten was not available.
7. Announcements and Open Forum: Prudence Ratliff reported that Counselor’s Day was a great success! She thanked all faculty, Sheila Hall and several divisions for all their help. This year they had 87 participants (65 last year). She also reported that funding has been found for the Middle School events this coming spring (HCOE funding), and the dates will be Feb. 27, Mar. 6 and Apr. 3. She hopes to get the same great participation from faculty that she has received in the past.

8. Adjournment: On a motion by Peter Blakemore, seconded by Colette Beaupre, the meeting was adjourned at 2:54 pm.

Public Notice—Nondiscrimination:
College of the Redwoods does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color or disability in any of its programs or activities. College of the Redwoods is committed to providing reasonable accommodations for persons with disabilities. Upon request this publication will be made available in alternate formats. Please contact Debbie Williams, Academic Senate Support, 7351 Tompkins Hill Road, Eureka, CA 95501, (707) 476-4259, 9 a.m. to 4 p.m., Monday, Tuesday, Thursday, and Friday.