MINUTES


Members Absent: Deanna Herrera-Thomas, Keith Snow-Flamer

1. Call to Order: Copresident Calderwood called the meeting to order at 1:03 pm.

2. Introductions and Public Comment: Copresident Calderwood welcomed Senators and guests and asked for public comments. No comments were forwarded.

3. Approve September 5, 2014 Academic Senate Minutes: Copresident Calderwood presented the minutes. On a motion by Steve Brown, seconded by Ed Macan, the minutes were approved as written.

4. Action Items

   4.1 Approve Academic Senate Proposed Appointments: On a motion by Jon Pedicino, seconded by Peter Blakemore, Copresident Calderwood presented the appointees document. The appointments were unanimously approved by roll call vote: Tim Baker – y; Peter Blakemore – y; Steve Brown – y; Dave Bazard – y; Ed Macan – y; Laura Mays – y; Jon Pedicino – y; Ruth Rhodes – y; Richard Ries – y; Sandra Rowan – y.

   4.2 Approve Curriculum Committee (CC) September 12 Recommendations: On a motion by Peter Blakemore, seconded by Steve Brown, CC Chair George Potamianos presented the recommendations. Discussion included questions regarding the implementation of ENG 150 as recommended preparation for CRGE, which was an important part of an Assessment dialog session. The proposal was approved April 18, 2014, but courses that may qualify have not been recognized, yet, as the implementation is not very clear. There was also discussion about including UNapproved courses in the report to Senate, but problems exist in that the CC minutes are not completed for meetings in time for Senate; the approved are much more readily available, and the Senate may be considered as intruding on CC processes if more was required. Today’s recommendations were unanimously approved by roll call vote: Sally Urban – y; Sandra Rowan – y; Richard Ries – y; Ruth Rhodes – y; Jon Pedicino – y; Laura Mays – y; Ed Macan – y; Dave Bazard – y; Kady Dunleavy – y; Jay Dragten – y; Steve Brown – y; Peter Blakemore – y; Tim Baker – y.

   4.3 Approve Faculty Qualifications Committee (FQC) September 12 Recommendations: On a motion by Kady Dunleavy, seconded by Peter Blakemore, FQC Chair Michelle Haggerty presented the recommendation, and explained that the instructor met minimum qualifications and was approved by the Subject Matter Expert (SME). The recommendations were unanimously approved by roll call vote: Tim Baker – y; Peter Blakemore – y; Steve Brown – y; Jay Dragten – y; Kady Dunleavy – y; Dave Bazard – y; Ed Macan – y; Laura Mays – y; Jon Pedicino – y; Ruth Rhodes – y; Richard Ries – y; Sandra Rowan – y; Sally Urban – y.

   4.4 Approve Student Success & Support Program (SSSP) Plan: On a motion by Peter Blakemore, seconded by Steve Brown, SSSP Chair Sheila Hall presented the revised Plan. Sheila attended training and is happy to report that we are on track with the plan and no substantive changes are required, and she is proud of CR for this success. She
reported that the instructors who have been appointed to SSSP (Angela Stewart, Pam Kessler, Steve Jackson and Dave Arnold) will be added, and that the references to BP/AP 4260 Prerequisites and Corequisites will include that the policy is under review at this time. Sheila thanked everyone who was involved with the SSSP Plan. The SSSP Plan was unanimously approved by roll call vote: Tim Baker – y; Peter Blakemore – y; Steve Brown – y; Jay Dragten – y; Kady Dunleavy – y; Dave Bazard – y; Ed Macan – y; Laura Mays – y; Jon Pedicino – y; Ruth Rhodes – y; Richard Ries – y; Sandra Rowan – y; Sally Urban – y.

4.5 Approve Student Equity Program (SEP) Plan: On a motion by Kady Dunleavy, seconded by Peter Blakemore, SEP Chair Tracey Thomas presented the revised Plan. She reported that they clarified the responsible parties, and that other changes were not substantial. Dave Bazard noted that Deanna Herrera-Thomas thanked Tracey for working so closely with her to resolve some issues. Dave is quoted as saying “it’s gone from an afterthought to a really thoughtful document” and how gratifying that is. Tracey wished to especially thank Philip Mancus for all his input and help over the summer. The SEP Plan was unanimously approved by roll call vote: Sally Urban – y; Sandra Rowan – y; Richard Ries – y; Ruth Rhodes – y; Jon Pedicino – y; Laura Mays – y; Dave Bazard – y; Kady Dunleavy – y; Jay Dragten – y; Steve Brown – y; Peter Blakemore – y; Tim Baker – y.

5. Discussion

5.1 ACCJC Midterm Report: Copresident Calderwood explained that this document, as well as the Basic Skills document, are at Senate for first readings, and would be brought back at a later date for Senate approval to have the Copresidents sign them. Angelina Hill reported that she’s already received a lot of feedback on the Midterm report, and that everyone should continue sending her edit suggestions or let her know of any omissions. Asked about some repetitive sections, Angelina responded that to address planning agendas that ACCJC required meant that repetition was rampant. The midterm report is available on the Senate website.

5.2 Distance Education (DE) Substantive Change Proposal: Copresident Calderwood explained that this particular document does not need Senate written signatures, so this was a second reading and would not need to be brought back for action. Mark Renner reported that most of the suggestions were non-substantive, though Appendix A is being fact-checked and rewritten (if needed), but the rewrite would not be substantive. However, some substantial changes are coming from Ruth Moon, as she found the Library services piece had some “notable errors”. Please send any edit suggestions to Angelina Hill and/or Mark Renner.

5.3 Basic Skills Initiative (BSI) First Reading: Dean Erin Wall the report will go to the Chancellor’s Office. It shows how we are spending Basic Skills funds. In Section 2 “Narrative Response”, the questions change every year. The BSI worked on the Initiative over the summer. She pointed out that the section “How is your college progressing about institutionalizing your basic skills funded programs and projects? What are the obstacles to doing so?” spotlights the premise that BS funds may not be given forever, so we need long-term funding initiatives to institutionalize our basic skills funded programs. This is also on the Senate website. Please send Erin any edit or omission notes.

5.4 Area E Course Inclusion Criteria: John Johnston explained that there has been a lot of discussion among colleagues about the Area E Multicultural Understanding category. Questions include: why are we using HSU’s Diversity and Common Ground as the role model?; why are there only two ANTH courses that meet requirements?; can there be a blanket approval to populate Area E quickly?; why are transfer institutions
pushing CR?.
HSU might not have what we want, and we probably have courses that HSU doesn’t
that would still meet the criteria. The Senate Executive Committee discussed this at
the last meeting and they believe that the best course of action is that the Senate revise
the criteria and remove the requirement regarding HSU. Discussion was lively and
definitely showed that the Senate needs to look at the criteria, define the process to
use, and generally review the entire Area E functionality. The original proposal can be
found here. The catalog dates were delayed this year, and that promoted the confusion;
the catalog will be finalized earlier in 2015 (February).

6. Reports

6.1 BPC Update: Michael Dennis reported that CR’s Reserve Fund was revised from the
previously reported 5.4% to around 8% in reserve because we did not get our mid-year
cut, which we had budgeted for. There were “reduced general fund transfers to the
categorical programs”. He explained that these may not be sustainable. With still
decreasing enrollments we may yet continue receiving Stability Funding for 2 years, but
no longer if year 3 projection of gaining only 100 FTES occurs.

6.2 College Council (CC) September 8 Meeting Update: Peter Blakemore reported that
Kimberly Sweet sends out the agendas and documents for CC to “ALL”, and everyone
should be reading them. Give feedback on upcoming policy decisions to your
Division/Department representatives, so that this feedback can get to CC for
consideration. It is very important to stay current on Policies!

6.3 Board of Trustees September 11 Meeting Update: John Johnston reported that the
Board recognized new employees and employees who received service awards at
Convocation. He also noted that the Board questioned the Institutional Effectiveness
report/score card and how we use data for planning. Julia Peterson gave a presentation
on noncredit. And it appears that CR and Mendocino College want the same outcome
as far as the Ft. Bragg CRMC campus is concerned, and Mendocino College is holding
classes there this year. Faculty and everyone are encouraged to attend the 50th
Anniversary events October 4.

7. Announcements and Open Forum

7.1 Faculty Meeting Scheduled for September 26, from 11 to 12 in the Boardroom!

7.2 Counselor’s Day November 7, Pru Ratliff and Sheila Hall
• Faculty volunteers enlisted by Oct. 1
• Senate meeting begins ½ hour later on Nov. 7 if agreed by Senate (future action item)

7.3 Upcoming CR Events (please announce any events!):
• Visiting Writer Taylor Mali, Sep. 19 at 7 PM, Theater
• Next Home Game is Homecoming vs. Mendocino, Oct. 4, 2 PM, Community Stadium
• 50 Anniversary Celebration Oct. 4 – After the Game! SIGN UP TO VOLUNTEER!
• SCIENCE NIGHT! Friday, October 24 at 5 PM on Campus!

8. Adjournment: On a motion by Peter Blakemore, seconded by Sandra Rowan, the meeting
was adjourned at 2:24 pm.

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Next Meeting:
Friday, October 3, 2014