Present: Keith Snow-Flamer, Jeff, Sheila Hall, MaryGrace McGovern, Lynn Thiesen, Angelina Hill, Crislyn Parker-support

1. **Board Recap:** N/A

2. **Academic Structure Update:**
   - Three associate Deans are in place. Search for the fourth is in progress.
   - Jeff will cover CTE for now
   - A joint email, Keith and the Academic Senate, will be sent to all, updating the district on the new structure and the benefits of the re-organization for faculty, staff and students.
   - Erin Wall, Humanities Associate Dean, an Lorrain Pedrotti, Administrative Secretary will be housed in Creative Arts building
   - Tracy Thomas, MSE Associate Dean, and Cindy Anderson, Administrative Secretary, will be housed in the new Humanities building.
   - Associate Deans will participate in SSLG meetings.

3. **Week One Welcome:**
   - Email sent out to Eureka for volunteers to staff various tables
   - A table will be staffed table between new buildings, in front of the LRC, and Student Services buildings, and in the front near the fountain table to direct students to the new buildings. Materials (maps etc.) will be available in creative arts.
   - Deans will be available in the new buildings to assist faculty and maybe extra people to act as guides.

4. **Committee Updates:**
   4.1 *Basic Skills*-Erin Wall will be the Administrative co-chair; the Senate will appoint a faculty co-chair
   4.2 *Student Equity*-Tracey Thomas will be the Administrative Representative; the Senate will appoint a faculty co-chair
   4.3 *Program Review*-Cheryl Tucker will be the Student Development co-chair and Joe Hash will be the Instruction co-chair. Jeff Cummings will participate as the Accreditation Liaison Officer. Jeff will participate as Accreditation Liaison Officer.

5. “Hot Topics:”
• The internet disruption will impact enrollment: no testing, no access to web advisor, etc. All printers were affected by power outage that put down internet services.
• The U.S. Department of Education is investigating ACCJC. Article on Inside Higher Education Today.
• The last de-registration will be this week. Students who don’t pay fees after final de-reg will have a hold on registration for the next semester. Mendo head count is at only at 31%; usually in 50%. The priority objective is to provide full loads for full time faculty.
• The college has become much more proficient at using cost analysis as part of the decision making process regarding courses and faculty.
• There are several issues with distance education courses that require closer scrutiny: The state has certain regulations for out of state students taking online courses; the chancellor’s office has specific requirements for allocating FTE’s to different sites. Jeff and Keith are researching the rules for DE offerings.
• Student ID cards are no longer being issue. Some discussion on what student groups may need them and if they are necessary. CR can investigate using the Higher One cards, if necessary.

6. Standing Item: Planning Update:
   4.1. Timeline
   4.2. Annual Plan

7. Future Agenda Items:
   Associate Deans will be included in the future SSLG meetings.

Next Meeting: Wednesday, September 4, 2013

Adjourn