The draft work will be completed in Spring 2010 to ensure adequate time for creation of a cohesive document in preparation for a mock accreditation team visit in late September or early October, 2010. It is anticipated that the mock visiting team will deliver a report by the end of October 2010.

Week of Jan. 11: Cabinet reviews administrative assignments and consults with Academic Senate Co-Presidents regarding faculty leader assignments.

Week of Jan. 19: Academic Senate appoints faculty leaders (18)

Week of Jan. 25: First meeting of Accreditation and Self-Study Advisory Committee (Self-Study Advisory Committee Chairs are Dr. Marjorie Carson and Roxanne Metz). Confirm project timeline, assignments. Each faculty leader and corresponding administrative chair will identify additional members of the college community to participate or provide written contributions to be incorporated into the draft comprehensive report.

Week of Feb. 1: Standard and sub-section workgroup formation meetings to outline work scope (identifying outcomes, doing investigative work, identifying strengths and weaknesses for each written component, giving examples, and identifying evidences).

Week of Feb. 8: Rough outline and investigative/writing assignments by name submitted to Self-Study chairs. Workgroups begin identifying evidences that correspond to the rough outline.

Week of Feb. 15: Significant writing by standard and sub-section workgroups.

Week of Feb. 22: Draft documents submitted to Self-Study Comprehensive Advisory Committee for review.

Week of March 1: Second Self-Study Comprehensive Advisory Committee meeting.

Week of March 8: Submit list of workgroup participants to Roxanne Metz. Submit templates, outlines, writing assignments, etc. to Roxanne Metz.

Week of March 15: SPRING BREAK

Week of March 22: Significant writing by standard and sub-section workgroups. Third Self-Study Advisory Committee meeting (March 25, 4pm).

Week of March 29: Draft documents submitted to Self-Study Advisory Committee for review.

Week of April 5: Fourth Self-Study Comprehensive Advisory Committee meeting (April 8, 4pm) for review of draft documents and provide feedback and redirect work where necessary.

Week of April 12: Workgroups continue clean-up of draft documents and submit final draft documents to the Self-Study Advisory Committee.

Week of April 19: Fifth Self-Study Advisory Committee meeting (April 22, 4pm) for final review.


Updated: March 4, 2010

Comment [CR1]: Workgroup formation may need to be revisited in some areas to ensure appropriate group composition and constituent representation.

Comment [CR2]: Drafts have not been submitted yet. In some cases this is because the groups have developed an alternative approach to accomplishing the work; in other cases groups are simply off timeline.